

CURRICULUM VITAE

Adv. ARPIT DUDEJA

- **DATE OF BIRTH:** 8TH JULY,1996
- **GRADUATION COLLEGE:** FAIRFIELD INSTITUTE OF MANAGEMENT AND TECHNOLOGY (AFFILIATED TO GGSIP UNIVERSITY)
- **ADDRESS:** C-130 LAJPAT NAGAR -2, NEW DELHI-110024
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EDUCATIONAL QUALIFICATION:

COLLEGE/SCHOOL	QUALIFICATION	CGPA/PERCENTAGE
Amity University, Uttar Pradesh	LLM Intellectual Property Rights (Batch 2019-2020)	7.92
Fairfield Institute of Management &Technology (GGSIPU)	BA. LLB (Hons.) (Batch 2014-2019)	66.8%
Father Agnel School, Gautam nagar-110049	Higher Senior Secondary (Class XII); Affiliated to CBSE Board	84.2%
Father Agnel School, Gautam nagar-110049	Senior Secondary (Class X); Affiliated to CBSE Board	54 %

WORK EXPERIENCE

ADVOCATE S.S.DHINGRA (September 2020- November 2020), Tis Hazari Court, New Delhi.

Specialization in all civil matters

- Assisting in various cases as well as court proceedings.

YES BANK LIMITED (January 2021 to December 21)

- Retail Legal Executive at Yes Bank Limited
- Specialisation at Section 138 Negotiable Instruments Act, 1881

INDUSIND BANK LIMITED(10 January 2022 to 31 January 2022)

- Deputy Legal Manger at IndusInd Bank Limited in the Consumer finance Division
- Dealing with Legal recovery of all delinquent and NPA Accounts

INTERNSHIPS

Ankit Shah And Associates

(3rd June-3rd Aug'16)

(B-72, Lower Ground Floor, New Delhi-110024)

- Assisted in legal research related to the income-tax Act, 1961, Transfer of Property Act 1882, Code of Civil Procedure 1908, the Delhi Municipal Corporation act, 1957.
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- Inferred knowledge about the working of the Supreme Court of India and the Delhi High Court

Chambers of Ms. Richa Kapoor

(3rd July-3rd Aug'17)

(High Court Delhi)

- Attended court proceedings at the Supreme Court of India.
- Attended court proceedings at Delhi High Court.
- Litigation services: Assisted in preparing Writ Petitions, Caveat, Legal Notices etc.

KAUSHAL & ASSOCIATES

(4th June-4th Aug'18)

(C-2/62, LGF, Safdarjung Development Area, New Delhi -110016)

- Attended court proceedings at Delhi High Court
- Litigation services: Assisted in preparing Writ Petitions, Caveat, Legal Notices etc.
- Assisted in legal research related to Consumer Protection Act, 1986, Transfer of Property Act 1882, Code of Civil Procedure 1908, SARFAESI Act 2002.
- Assisted in drafting Legal Notices against builders and other miscellaneous work.

KAUSHAL & ASSOCIATES

(16th January-10th may '19)

(C-2/62, LGF, Safdarjung Development Area, New Delhi -110016)

- Attended court proceedings at Delhi High Court under the guidance of Adv. SP Kaushal.
- Litigation services: Assisted in preparing Writ Petitions, Caveat, Legal Notices etc.
- Assisted in legal research related to Consumer Protection Act, 1986, Transfer of Property Act 1882, Code of Civil Procedure 1908, SARFAESI Act 2002.
- Assisted in drafting Legal Notices against builders and other miscellaneous work.

Academic Awards & Achievements/ Professional Rewards & Recognition:

- Attended Various Arbitrations and Company Audits.
- Participated Intra College Moot Court as a Researcher and Client Counselling.

Working Knowledge of Legal Software:

1. SCC ONLINE
2. MANUPATRA
3. LEXIS NEXIS
4. INDIAN KANOON

DETAILS

Includes:

1. Father's Name: Late Mr. Vipin Dudeja
2. Languages Known: Hindi, English and Punjabi.
3. Constructive Co-Curricular Interests: Sketching, Watching Football, Travelling etc.