Bidisha Das

## Law Graduate| Batch of '21 |Symbiosis Law School, Pune.

Currently on-going an internship with Remfry & Sagar –IP Law firm

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# Profile

Aspiring to pursue law by indulging in the field of Family Law, Property Law and Intellectual Property. Experienced in analyzing legal cases, providing support to Lawyers and Attorneys, and maintaining correspondence. Possess excellent analytical and critical thinking skills and significant ability to work and perform well independently or in a team.

# Work experience

## Vis Legis Law Practice ▪ Mumbai ▪ India

### Paralegal Intern

11/2017 – 12/2017

* Investigated and analyzed various legal cases, conducted legal research, and communicated and worked closely with clients and witnesses.
* Provided administrative support to Lawyers and Attorneys, researched applicable laws and codes, and stayed up-to-date with current regulations.
* Assisted in the preparation of reports, maintained correspondence, responded to emails, answered the phone, and handled mail.

## Kolkata District Court ▪ Kolkata ▪ India

### Legal Intern

05/2018 – 06/2018

* Drafted Petition, hazira and even assisted in the drafting of an affidavit in support and various other documents.
* Attended hearings before the learned Alipore Judges as well as Alipore Police Court﻿

## Hariani & Co. ▪ Mumbai ▪ India

### Paralegal assistant

12/2018 – 12/2018

* Researching cases from SCC ONLINE PORTAL and marking judgements
* Research work regarding Section 2(2) of Arbitration and Conciliation Act, 1996 and Order 7 Rule 11 of Civil Code Procedure.

## Smile Foundation (NGO) ▪ Kolkata ▪ India

### Intern

01/2019 – 01/2019

* Researching, campaigning, networking skills ,and operational aspects of development.
* To provide education to as many children as possible from the village and slum area and change their lifestyle.
* Targeting school by conducting various activity and raising funds. Engaging students of the school in the child for child program.
* Calculating the total amount of funds raised and finding out the number children who have been benefited from this program

## Calcutta High Court ▪ Kolkata ▪ India

### Legal intern

11/2019 – 12/2019 – 10/2020-12/2020

* Daily searching case from official website of Calcutta High Court.
* Preparation of points of laws in writ petition under article 226 of constitution of India.
* Analytical study in Criminal Revision/ Criminal Appeal case relating to heinous offences like murder, rape, offences under POSCO Act

## Biswajit Sarkar –IP Law firm ▪ Kolkata ▪

### Legal intern

11/2021 – 12/2021

* Research on various legal propositions and drafting of Notice of Opposition, Status Reports, C&D Notices and Opinion to Clients and Article on Introspection before Granting of Relief – Interpretation of Order 39 Rule 1&2 of the Civil Procedure Cod

# Education

## Symbiosis Law School ▪ Pune ▪ India

### B.A.LL.B

07/2016 – 07/2021

## Delhi Public School ▪ Siliguri

CLASS-XII

## Jermels Academy ▪ Siliguri

* CLASS-X
* Elected as the Sports Captain of Jermels Academy, Siliguri for the academicsession  (2011-2012)
* Elected as the Prefect of the school for the Academic Session of (2013-2014)

# Skills

## Languages

Bengali Native

English Full

Hindi Full

## Computer Skills

Microsoft Office ■■■■□

## Interpersonal Skills

Analytical Skills ■■■■□

Attention to Detail ■■■■■

Communication Skills ■■■■□

Critical Thinking ■■■■□

Good Team Player ■■■■■