

Shweta Sood

I N T E L L E C T U A L P R O P E R T Y
A S S O C I A T E

P: 7838083321

E: shwetasood17@gmail.com

A: Gangotri Enclave, Alaknanda, New Delhi-110019

Dear hiring team,

I am writing in order to submit my resume for the position of IP Associate. I am confident that I will be able to contribute to your organization's IP team right away. With a Bachelor's of Art and Law degree from JEMTEC School of Law, Indraprastha University and one year of experience as an IP Associate, I have the skills which are needed to be a valuable member of your team.

In my professional career, I have been working for Areness, since March 2021 as an IP Associate. In this role, I was given the responsibility of trademark-related compliances as well as drafting and filing of various trademark Prosecution related documents, the details of which are mentioned in my Resume.

My work has been appreciated everywhere and rewarded in the form of exposure to quality work in terms of research and drafting. I have also done certification courses in Intellectual property laws from WIPO and FICCI.

The following are some of my key skills that I have acquired during my experience at Areness:

- Knowledge of latest IP updates and an ability to apply this knowledge to my work,
- Capable of coordinating multiple projects and getting favorable outcomes,
- Capable of managing multiple tasks and time sensitive duties effectively.

Here I enclose my resume for your review. Looking forward to hearing from you and having a chance to meet with you and discuss how my skills and strengths can best contribute to the goals of your organization. If you believe I would make an excellent fit for your organization, please do contact me for an interview.

I thank you in advance for your consideration.

Sincerely,

Shweta Sood

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PROFESSIONAL SUMMARY


A hard-working and goal-oriented Associate, who has an interest in Intellectual Property Law, skilled in legal research and drafting, with experience in providing assured services to clients.

Seeking the position of an Intellectual Property Associate in a well-reputed firm, to expand my professional experience and utilize my knowledge in the best possible manner.

CONTACT

 Gangotri Enclave,
Alaknanda, New Delhi-
110019

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 7838083321

 @Shwetاسوب

Delhi Bar Enrolment No.: D/8051/2021

EDUCATION

BA LLB - JEMTEC School of law,
Affiliated to Indraprastha University
(7.4 CGPA) (2016-2021)

General Course on Intellectual Property
from WIPO.

FICCI Course on Trade Mark
Prosecution.

COMPETENCIES

- Legal Research
- Legal Drafting
- Conflict Resolution
- Time management
- Leadership
- Team management

WORK HISTORY

IP Associate March 2021 - Current
Areness- Noida/New Delhi

- Conducted Public Searches and Pre-filing research.
- Handled filings and related compliances for Trade Mark Applications.
- Drafting and filing of User Affidavit, Examination report reply, Written submissions for hearing, Opposition, Rectification, Counterstatement, and Evidence in support of opposition/Rectification/Counter statement.
- Attended Show Cause hearings.
- Drafted Cease & Desist Notices, legal Notice, legal opinion and prepare due diligence report.
- Drafted Assignment Deed, MOUs and NDAs.
- Handled Filing of Madrid Application.
- Handled Negotiation as well as interpretation of agreements for intellectual property-related matters.

INTERNSHIP EXPERIENCE

- JLJ Law Office, Delhi August 2020
- Areness, Delhi June- July 2020
- LEXLIFE INDIA, Delhi April 2020
- Varsha Siji Advocate, Saket court July 2019
- Pavan Duggal Advocate, Supreme court of India April- June 2019
- C. K. Sasi Advocate, Supreme Court of India July 2018
- Vidhi law firm December 2017, June 2018, December 2018
- CM Office- Gov. of Delhi Public grievance Monitoring System. July 2017

PUBLICATIONS

- Article titled "IP protection of signature dance move" published in Lexology.
- Blog titled "Bull sues Horse – a predictable victory" published in The Trademark Lawyer magazine
- Article titled "The Magic of the Moment" published in The Trademark Lawyer Magazine.