

COVER LETTER

Greetings of the day.

My name is Aravind, and I am a law student. I am writing to you to apply for a legal Internship with your legal team. I have 4 months of internship experience and have done various corporate legal research, writing articles, basic research in various compliances, basic contract drafting and interpretation with clauses, basic IP related contracts. I am confident to assist my superiors with my full potential and my expertise aligns closely with the responsibilities outlined in your job description.

I believe I have the required skill set you are looking for by means of my extensive training/experience as a Legal intern in a reputed Information Technology company of India namely Clonect Solutions Private Limited.

In my role as legal intern- from 10th December 2021 to 13th April 2022, I have written various articles about the various sectors, I have done comprehensive research about various regulations in various sectors regarding compliances in corporate law, I have done simple commercial contracts and also the IP related contracts. I have the knowledge in capital markets regarding SEBI regulations and also the Initial Public Offer proceedings. I also aware of Labour laws, Capital markets, Due diligence, secretarial works related to filings, validity,etc

My curriculum vitae is attached below for your kind perusal. Please do let me know in case any further documentation or clarification is needed from my end. Thank you for your time, and I'm looking forward to hearing from you.

Sincere regards,
Aravind

ARAVIND

Ph.No +91-8610243547 ; aravindraina32@gmail.com ;
<https://www.linkedin.com/in/aravind-kamaraj-689583153/>

EDUCATIONAL QUALIFICATIONS

- LLB., Vivekananda College of Law, Karnataka University, 2018-2021
- B.B.A, Hindusthan College of Arts and Science, University of madras, 2015-2018: 53%
- 12th Standard, St. Antony's Matriculation Higher Secondary School, Virudhunagar, 2015: 61%
- 10th Standard, St. Antony's Matriculation Higher Secondary School, Virudhunagar, 2013: 70%

INTERNSHIPS

Clonect Solutions Private Limited [December 2021 to April 2022]

- Assisted my superiors with extensive Research about various corporate laws and regulations.
- Created many blogs, Newsletters, created summarised Corporate Judgements and drafted basic contracts.

Publications

- Published article in company website about the Importance of compliance requirements for IT companies.

<https://www.ricago.com/important-compliance-requirements-for-it-companies/>

- Published article in company website regarding the process of Initial Public Offering.

<https://www.ricago.com/the-process-of-initial-public-offering-ipo/>

- Published article in a company website regarding Information Technology laws in India

<https://www.ricago.com/information-technology-law-in-india/>

- Published article in a company website regarding the regulations and compliances for Organic industry.

<https://www.ricago.com/regulations-and-compliances-for-organic-industry/>

Courses undertaking

- Diploma in Advanced contract drafting, Negotiations and dispute resolution at lawsikho.
- Diploma in Intellectual property rights, media and entertainment laws at lawsikho.

Languages

Tamil- [Speak and Write]

English- [Speak and Write]

Kannada- [Speak]

KEY SKILLS

- Good Knowledge in financial markets
- Excellent Knowledge of company law
- Good analytical and researching skills
- Positive attitude
- Perfect time management
- Good command over MS-Excel
- Prioritising tasks to meet deadlines.
- Good working knowledge in MS-word
- Confidence smart worker
- Risk taking abilities
- Decision making under pressure situation

Extra curricular activities

- Won medals in chess competition.
- Won certificates in Debate competitions.