**SURABHI BAID**

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**Education**

* **Bachelor of Laws (LL.B), Amity University, Kolkata** [2017 **–** 2020]
* First Class with Distinction
* CGPA - 8.52
* Relevant coursework: Constitutional Law, Law of Contracts, Civil Procedure Code, Insolvency and Bankruptcy Laws, Company Law, Family Law, Law of Evidence, Criminal Law.
* **Bachelor of Arts (B.A.) St. Xavier’s College, Kolkata** [2014 – 2017]
* CGPA - 7.78
* Relevant coursework: Sociology, Legal History.

**Work Experience**

**L.P. Manot and Co. Advocates, Kolkata, Associate** ( 22nd February, 2021 - Present )

* Proactively engaged and dealt with clients on matters across various domains including matrimonial disputes, insolvency and bankruptcy laws, taxation, company law and cases under Negotiable Instruments Act, 1881.
* Drafted and vetted legal documents including preparation of case briefs, legal notices and various deeds under Property Law and Family Law.

**Internship Experience**

**Biswajit Sarkar And Advocates, Kolkata, Legal Intern** (17th January, 2022- 17th March, 2022)

* Researched extensively on various provisions including Section 9 and 11 of the Trademarks Act, 1999; distinctiveness of a trademark
* Gained expertise through in depth analysis and research on infringement of trademark.

**Adv. Swapna Choubey, Kolkata, Legal Intern** (3rd February, 2020 – 28th February, 2020)

* Researched and assisted on matters relating to Insolvency Bankruptcy Code, 2016, Arbitration and Conciliation Act, 2016, company matters relating to oppression and suppression of minority shareholders under Section 241 of the Companies Act and attended respective court proceedings.

**Sandip Agarwal & Co. Advocates, Kolkata, Legal Intern** (11th December, 2018- 2nd July, 2018)

* Gained considerable experience in dealing with matters relating to Indian Contract Act, 1872, Indian Penal Code, 1860, Hindu Marriage Act, 1955, Transfer of Property Act, 1882 (Lease Provisions)
* Attended sittings of an arbitration proceeding regarding commercial disputes and assisted Senior advocates engaged before the Learned Arbitrator.
* Drafted and vetted legal documents including preparation of case briefs, legal notices.

**Keventer Agro Limited, Kolkata****, Marketing Intern** (13th June, 2017- 30th June, 2017)

* Undertook comparative study of the products of the company with its competitors with regard to various factors like price, quality, consumer preference.

**CERTIFICATES**

* Course titled ‘Intellectual Property and Media Law Practice’ by Law Sikho.
* Secured Grade ‘A’ for involvement in Green Revolution Certificate Programme by United Nations Framework Convention on Climate Change (UNFCC).

**CO-CURRICULAR ACTIVITIES**

* Participated in the seminar on ‘Human Rights Lawyering and Social Justice’ at West Bengal National University of Juridical Sciences, Kolkata.
* Participated as a Speaker in an online moot court competition organised by Rostrum Legal.
* Sponsorship Committee Member for Visions 2017 (annual fest held by Bachelor of Arts department, St. Xavier’s College.
* Head of Hospitality Department at Vividha, 2017 organised by Hindi Literary Society, St. Xavier’s College, Kolkata.

**ACHIEVEMENTS**

* Gold medallist in Intra-School Carrom, 2011 organised by Krida Kunj, Mahadevi Birla World Academy, Kolkata.
* Head of Public Relations at Annual Fest – Xavotsav of St. Xavier’s College, Kolkata.

**Publications**

* Co-authored a chapter titled ‘Crime Against Women and Law Relating to Welfare and Protection of Women’ published in Bharati Publications, New Delhi.

**ADDITIONAL INFORMATION**

* Languages known: English, Hindi, Bengali
* Proficient in MS Office Suite (Ms Word, Ms PowerPoint)
* Hobbies: Reading, meditation, yoga.