**CURRICULUM VITAE**

**K. SHANKAR**

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**Career Objective**

To have a challenging, growth oriented and successful career in Intellectual Property Right where I can add innovation and value to the organization utilization my knowledge and practical skills and to grow on personal and professional front by being a part of an intellectual stimulating environment and strive for excellence.

**Job History**

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| **Name of Employer** | **Lakshmi Kumaran and Sridharan Attorneys** |
| **Duration** | **April 2013 to September 2022** |
| **Designation** | **Paralegal (Patent)** |
| **Job Profile** | * Preparing & filing new applications, formalities such as Form 1, Form 3, Form 6, Form 9, Form 18, Form 16, Form 26, Form 27-30,
* Maintaining deadlines for Form 18
* Reporting & debiting to client
* Retrieving all information of documents through Anaqua.
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**Education Summary**

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| **Qualification** | **Name of Institution** | **University/Board** |
| **BA** | **University Of Delhi** | **DU** |
| **12th** | **D.T.E.A Mandir Marg (Delhi)** | **CBSE Board** |
| **10th** | **D.T.E.A Mandir Marg (Delhi)** | **CBSE Board** |

**Training & Certification**

* Hardware & Diploma Course from Jetking in Ashok Vihar, New Delhi.

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| **Computer Skills** |

* Basic hardware & MS Office

**Relevant Skills**

* Possess excellent team spirit, highly self-motivated.
* Smart working and Strong conceptual background.

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**Hobbies**

* Visiting new places & internet surfing

**Personal Details**

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| **Father’s Name** | Shri. R. Kanda Swamy |
| **Date of Birth** | 29-Jun-1986 |
| **Marital Status** | Married |
| **Nationality** | Indian |
| **Languages Known** | Tamil, English & Hindi |

 **Declaration**

I hereby declare that the above-mentioned information is correct to the best of my knowledge, and I bear the responsibility for the correctness of the above-mentioned particulars.

Date: ……………………..

Place:………………….. (**K. Shankar)**