### **CURRICULUM VITAE**

Name – Sandeep Kumar Bairwa House No-108, Block – B, Rajendra Park, Near Gurgaon Railway Station,

**Gurgaon - 122006** 

Contact No:-+ 91 7836896875

Email id.:- bansiwalsandeep106@gmail.com

#### **CAREER OBJECTIVE:-**

To work sincerely building a fine relationship with the organization where my efforts will be complemented by career growth and degree of responsibility and prove myself as a valuable, always seeking a challenging and progressive work environment.

# **ACADEMIC QUALIFICATION:-**

- ❖ 10<sup>th</sup> Passed from B.S.E.R in 2008
- ❖ 12<sup>th</sup> Passed from B.S.E.R in 2010
- ❖ B.A Passed from Rajasthan University in 2014

#### PROFESSIONAL QUALIFICATION:-

- **❖** Basic Computer Course
- Operating System (Microsoft Windows 7/vista/XP)
- ❖ Browser's Internet Explorer/Mozilla Firefox Google Chrome
- Microsoft Office (Word, Excel, Power Point)
- ❖ 3 Year Experience Data Entry at Patent Office Dwarka Sector-14

# **PERSONAL DETAIL:-**

Father's Name : Ramesh Chand Bairwa

Date of Birth : 12/07/1992
Religion : Hindu
Nationality : Indian

Language Known : Hindi, English Marital Status : Unmarried Gender : Male

# **Declaration:-**

I hereby declare that all the statement make in this resume are true, complete and Correct to the best of my
knowledge and belief, hence requested to give me a chance to work in your organization/company.

Date

Place -Gurgaon

(SANDEEP KUMAR BAIRWA )