

PRIYANKA S DAS | priyd20@gmail.com | +91 9967570087 | Mumbai, India

PROFESSIONAL EXPERIENCE

JURISTECH LEGAL & PARTNERS, Mumbai, India

Full service law firm with local and foreign clients.

Legal Trainee

Aug'22 - Nov'22

- Drafted various legal documents like Vakalatnam, Legal Notice, Affidavit of Evidence and have also court proceedings at the Hon'ble High Court, MM Court.

STEPS TECHNIRON PVT LTD., Mumbai, India

Corporate firm basically dealt with work related to the Waste Management and Sewage treatment plant.

Legal Trainee

June'22 - Aug'22

- Drafting of legal documents
- Research Work

OM SAI MARKETING PVT LTD., Mumbai, India

Service Associate

Mar'16- Sep'19

- Managed reconciliation of accounts and Tally ERP

EDUCATION

BACHELORS OF LAW 3 YEARS COURSE (LLB)

Appeared for Semester 5 exam

UNIVERSITY OF MUMBAI, Bachelor of Commerce (3-year degree)

Worked full time for the first 2 years as accounts executive to support family and finance studies.

VOLUNTEER EXPERIENCE

CHILD RIGHTS AND YOU (CRY), 40-year-old NGO dedicated to safeguarding children's rights, with 5000+ volunteers

Lead of Public Action Group

- Led 50+ volunteers and teachers to run an awareness campaign on the issue of school dropouts at a highly populated slum area.
- Spearheaded campaign on child labor with 4 volunteers and police force of 7 at a high-risk slum area with household enterprises.

ADDITIONAL INFORMATION

Languages: English(Fluent), Bengali(Native), Hindi(Native), Marathi(Fluent)

- Attended Workshop conducted by lawctopus on 'How to Draft a Legal Notice' which was hosted by Advocate Tushar Giri sir.
- Attending online video lectures conducted by lawctopus on 'Intellectual Property Rights'.