

## CURRICULUM VITAE



### JOYTI PURTY

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### CAREER OBJECTIVE

I want a highly rewarding career where I can use my technical skills and knowledge for organization and personal growth.



### EDUCATIONAL QUALIFICATION

Qualification	Board/ University	Institute/ School	Year of pass	Division
Post Graduation	Kolhan University	Co-operative College	2021	Appearing
Graduation	Kolhan University	L.B.S.M College	2019	2 <sup>nd</sup>
Intermediate	N.I.O.S	DBMS School (Kadma)	2014	2 <sup>nd</sup>
Matriculation	J.A.C	Jauhar Academy High School (Ranchi)	2012	2 <sup>nd</sup>



### COMPUTER KNOWLEDGE

- Basic Computer Knowledge
- M.S Office
- Autoboom Software
- Amazon Site (Service Provider Network)
- Internet



## **EXPERIENCE**

- Worked on BPO in teleperformance for 9 months.
- Worked on CRM (back office) in AAR ESS Autocom Showroom for 2yrs.
- Worked on Amazon SPN (Service Provider Network) in RS Business for 6 months as part time job.



## **STRENGTH**

- Punctuality
- Team Work
- Time Management



## **Skill**

- Strong work ethic
- Flexibility
- Good Communication



## **AREA OF INTEREST**

Yoga, Painting



## **PERSONAL DETAILS**

Father's Name : - Late. CHUMBURU PURTY  
Date of Birth : - 21-12-1995  
Gender : - Female  
Marital Status : - Unmarried  
Religion : - Sarna  
Language Known: - Hindi, English  
Hobbies : - Gardening, Painting



## **DECLARATION**

I hereby declare that all the information above is true to the best of my knowledge and belief.

Date:-

Place:-

Signature