

# RASHI VARMA

Mobile: +91-88767-82007 / +91-97063-18919

✉ **10rashivarma@Career Objectives**

Possess Relationship Management  
& People Oriented Skills  
Team worker  
Outgoing & Friendly  
Positive Attitude  
Ambitious  
Quick Learner/Adapt new  
environment  
Hardworking/Work under Pressure  
Self Motivated & Determined  
Success Oriented  
Intelligent and Self Confidence  
Target Oriented

## Certification

Completed Diploma in Computer &  
Accounts Management

## Present Address

Meena Wood, Block C,  
Flat No. B/1, Zakarya Street,  
Dashadrone, Kolkata – 700 136.  
West Bengal. INDIA.

A dynamic professional pursuing opportunity which will allow me to grow professionally, while effectively utilizing my skill set to help promote your corporate mission and exceed team goals. Apart from this, keeping the organization as a platform to excel in each step and to serve as a core personnel and add value to self and contribute substantially for the organization as well. A keen person with outstanding communication, negotiation and relationship management skills.

## Education Qualification

- ✓ **LLM (Business Law)** from Amity University Kolkata scoring **73%**
- ✓ **LLB in 2021** from Dibrugarh University scoring **58.48%**
- ✓ **Bachelor in Commerce** (Accounting & Finance) in **2017** from Dibrugarh University scoring **59.75%**
- ✓ Higher Secondary in **2014** from AHSEC scoring **53%**
- ✓ Matriculation in **2012** from CBSE scoring **66.5%**

## Additional Qualification

- ✓ Diploma in Computer & Accounts Management from Talent Computer Education.

## Personal Details

**Date of Birth:** 10<sup>th</sup> Nov 1996  
**Martial Status:** Unmarried  
**Nationality:** Indian  
**Hobbies:** Dancing, baking and Travelling  
**Language:** English, Hindi

## Areas of Strength & Expertise

Has the zeal and enthusiasm to take up any assignment and complete the work successfully. Generally, target oriented and fairly good at **“People Management”**

## Declaration

This is to certify that the information furnished above is true to the best of my knowledge and beliefs.

(RASHI VARMA)