**Name: Riya Paul**

**Email Id: advriyapaul@gmail.com**

**Contact Number: 7980959911**

**Present Address: 75A, Ramakanto Bose Street Kolkata-700003**

**Career Objective: -**

**Seeking a challenging role in a dynamic law field, which will offer early responsibilities leading to a progressive career path.**

**Education Qualification: -**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qualification** | **University/Board** | **Specialization/Subject** | **Year of Passing** | **Percentage/CGPA** |
| UG | **Gurudas College, University of Calcutta** | **B.A(Hons) Journalism and Mass Coomunication** | **2015-18** | **46.88** |
| Graduate | **Kingston Law College** | **LAW** | **2018-21** | **77.27** |
| Grade XII  | **Ramjaysil Sishu Patsala, WBCHSE** |  | **2015** | **62.8** |
| Grade X  | **Saraswati Balika Vidyalay, WBBSE** |  | **2013** | **53.14** |

**Experiences:-**

|  |  |
| --- | --- |
| **Company Name:** | **Kolkata High Court ( Mr.A.K Roy Chowdhury)** |
| **Location:** | **Kolkata** |
| **Duration:** | **20th January – 20th March** |
| **Area** | **Worked as an intern in the office, went through various cases, maintained list of dates, summarised case briefs, assisted senior in court proceedings.** |

|  |  |
| --- | --- |
| **Company Name:** | **Law Promoters G Division** |
| **Location:** | **Kolkata** |
| **Duration:** | **22nd Nov- Till date** |
| **Area** | **Research works, drafting, making all necessary arrangements for filling of the new cases, alongwith appearing before the court and looking after the matters of Peerless General Finance Investment.** |

|  |  |
| --- | --- |
| **Company Name:** | **All India Life Foundation** |
| **Location:** | **Kolkata** |
| **Duration:** | **9th March – 12th April** |
| **Area** | **Worked as a law intern and dealt with various cases, went to the site physically to help out people and imparting legal knowledge.** |

**Certificate Course ;**

**Pursued 12 weeks NPTEL Online Certificate Course in July-Oct 2021 on Right to Information and Good Governance and obtained a certificate with 54% of consideration score issued by NPTEL, IIT Madras.**

**Extra-Curricular Activities/Hobbies: -**

**\*Petting**

**\* Dancing**

**Technical Skills: -**

|  |  |  |  |
| --- | --- | --- | --- |
| **Proficiency** | **Beginner** | **Intermediate** | **Expert** |
| MS –Word |  | **Intermediate** |  |
| MS –Excel |  | **Intermediate** |  |
| PowerPoint |  | **Intermediate** |  |

**Personal Information: -**

|  |  |
| --- | --- |
| **Father’s Name:** | **Krishna Gopal Paul** |
| **Mother’s Name:**  | **Ratna Paul** |
| **DOB:**  | **19/09/1996** |
| **Nationality:** | **Indian** |
| **Gender:** | **Female** |
| **Language:** | **English, Hindi, Bengali** |
| **Permanent Address** | **75A, Ramakanto Bose Street** **Kolkata- 700003** |

**Reference: If Any**

**Declaration: -** I hereby state that the above-given information is true to the best of my knowledge & belief.

**Date: 18/01/2022**

**Place:Kolkata**

**(NAME)**

**Riya Paul**