

RESUME

Name : Sharmistha Sarkar.

AG – 133/1, Talbagan, Krishnapur.

Kolkata – 700101

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Personal Details: D.O.B – 31.10.1990

Father – Mr. Samir Kumar Sarkar

Mother – Mrs. Kalpana Sarkar.

Brother – Mr. Shankha Shubhra Sarkar.

Career Objective:

To work for an esteemed organisation in a challenging and positive environment which would give me opportunity to enhance my skills and knowledge and provide me with an experience to look forward to a blooming career.

Educational Qualification:

- Masters In English Literature and Language from IGNOU, Delhi, 2015 -16 (59%)
- LL.B from B.M.T.L.C, Patna. 2011 to 2014 (74%)
- Bachelor's of Art's (English Hons), Calcutta University. 2008 to 2011.(47%)
- 12th West Bengal Council of Higher Secondary Education, 2008. (87%)
- 10th West Bengal Board of Secondary Education, 2006 (82%)

Internship / Experience:

Litigation Experience :

- Practiced at the Calcutta High Court for 3 years as an appellate side advocate. Dealt with Writ matters, Criminal bail matters u/s 439, 2nd Appeal, and a few Revision matters as well.
- Worked at the Lower courts such as Bankshall Court, Alipore Judge's Court, Barasat and Barrackpore courts as well, dealing with different matters such as civil suits, money suits, NI Act, Matrimonial Suits and criminal bail matters and trials.
- Experienced in Property litigation, searching, Registration of Deeds.

- Experienced in drafting deeds (Sale deed, gift deed, deed of conveyance etc) contracts, agreement, agreement for sale, NDA.
- Experience of working at Debt Recovery Tribunal (DRAT) as well on behalf of either of the sides.
- Practiced at Uttar Dinajpur District and Sessions Judges Court for 2 years as an advocate.

IPR Matters:

- Experienced regarding Intellectual property matters such as Trademark filing, Objection Replies and Objection hearings.
- Currently working as a legal consultant in Fastinfo Legal services. Tenure being, 12th April 2021, till present day.
- Dealt with 700+ trademarks and copyrights filings, 400+ objection replies and 150+ opposition filings and 100+ successful hearings and cease and desist notices.
- Dealt with 100+ copyright filings and objection replies. Reply to Search certificates objections.
- Patent search and patent filing, preparation of parent search report.
- Specialised in IPR having experience of working in a corporate for 2 years now.

Computer Knowledge:

- Certified 6 months Course from Juva Computer Centre.

Linguistic Proficiency:

- English.
- Bengali.
- Hindi.

Strength:

- Positive attitude to contribute in the healthy functioning of the organisation.
- Willingness to learn and help.
- Patient and Confident.
- Adaptability to Changed circumstances.
- Creative Writing and Content Writing.

Skills:

- Legal Drafting.
- Court Proceedings.
- Legal Consultancy.
- Creative Writing.
 - Negotiation.
 - Assisting in legal matters.
 - Managing, drafting vetting legal agreement and contracts and deeds.
 - Dealing and handling cases as per emerging legal matters.
 - Distribution and licensing content.
 - Knowledge of business license.
 - Assisting and dealing with advocates in legal proceedings.
 - Handling escalations.
 - Trademark infringement and passing off.
 - Patent search reports in PPT.

Current Company and Job Role:

Fastinfo Legal Services Pvt Ltd.

Senior Legal consultant.

Responsibility: Handling IPR matters, Filings, hearings, checking and managing company contracts, filing RTIs, managing team, preparing data and reports.

Current CTC:

As I am an practicing Advocate, and working as an legal consultant, my usual take home amount varies from time to time ranging between 30K-35K per month.

Expected CTC:

I am expecting a considerable hike in my salary, something around 45K-55K per month.