

CURRICULUM VITAE

KOYENA MUKHERJEE

Contact Information:

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Permanent Address:

**IB-96, Sector-III, Salt Lake City,
Kolkata – 700106.**

Personal Details:

Father's Name:

Sudipta Mukherjee

Date of Birth:

15th February, 2001

Gender: Female

Nationality: Indian

Languages Known:

English, Hindi,
Bengali.

Strength:

Adaptability, Team
work, Positive
attitude, Dedication,
Determination and
Hard work.

Career Objective:

To associate myself with a concern where I can have a continual growth, learn and explore myself and realize my potential, so as to establish myself and built a pioneering career in an esteemed organization and prove to be the asset to the organization with my 3d's which are determination, devotion and discipline.

Academic Record:

Graduation - Degree Course: B.A. LLB(H), from Department of Law, Hazra Campus, Calcutta University. (**Batch 2018-2023**).

GRADE OF SEMESTER 1- SGPA: 7.8
GRADE OF SEMESTER 2- SGPA: 8.4
GRADE OF SEMESTER 3- SGPA: 9.4
GRADE OF SEMESTER 4- SGPA: 9.6
GRADE OF SEMESTER 5- SGPA: 8.6
GRADE OF SEMESTER 6- SGPA: 9.0
GRADE OF SEMESTER 7- SGPA: 7.6
GRADE OF SEMESTER 8- SGPA: 7.6
GRADE OF SEMESTER 9- SGPA: 7.6
GRADE OF SEMESTER 10- SGPA: 8.5

10+2: From CBSE Board with Humanities group (Year of completion: 2018)
CGPA: 9.00/10

From: Bhavan's Gangabux Kanoria Vidyamandir, Salt Lake, Kolkata.

10th: From CBSE Board (Year of completion: 2016)

CGPA: 9.00/10

From: Bhavan's Gangabux Kanoria Vidyamandir, Salt Lake, Kolkata.

Work Experience:

Vidhijna – A unit of Legal Associates, Kolkata

June 2018 - Present

Expertise in Drafting agreements, petitions for matrimonial suits, civil suits and in-depth research and analysis of cases. Fostered high availability of knowledge by strategically planning and researching about cases.

MOOT COURT, CONFERENCES, SEMINARS AND WORKSHOPS ATTENDED

- Virtual Courts: Possibilities and Challenges especially in case of Criminal Trials.
- Social Security of Migrant Workers: A socio- constitutional Perspective.
- Modernization of Penal Laws.
- Justice to Victims and Compensation Jurisprudence.
- Socio-economic Perspective of Juvenile crimes in India.
- Crimes against Women: A serious concern.
- Contemporary Legal Developments in the Procedural Investigation and Penal Trial.
- A critical analysis on Mens Rea and Liability Doctrine under the Penal Jurisprudence.
- Modernization of Penal Justice Delivery System: Efficacy of Penal Procedural
- Jurisprudence in the promotion of interest of Justice.
- Medical Negligence vs. Consumer Protection: A Remedial Discourse.
- Jurisniti: Webinar on Arrest, Rights of arrested persons and Police Brutality.

BRIEF EXPERIENCE

- Conducted legal research to support case strategies and provide analysis for client consultations.
- Drafted and reviewed legal documents, including contracts, agreements, matrimonial suits, civil suits and court pleadings.
- Assisted senior attorneys in preparing for trials by organizing evidence, coordinating witnesses.
- Managed client communication and maintained accurate case files, ensuring confidentiality and compliance with legal procedures.
- Participated in negotiations and settlements, contributing to favourable outcomes for clients.
- Attended court proceedings, hearings, and depositions to observe legal proceedings and gain practical insights.

ADDITIONAL SKILLS

- Successfully done various assignments and Paper presentations on Intellectual Property Rights.
- Secured the 1st Position in the University of Law Examination.
- Excellent communication, interpersonal skills. Excellent legal research and writing skills.
- Ability to work in a team and to learn in a new environment.
- Assisted attorneys with client interviews and case preparation.
- Conducted research on various legal matters and presented findings to the legal team.
- Drafted legal documents, including correspondence and pleadings.
- Attended court proceedings and observed trial preparation, based in District Courts of Kolkata - Bidhannagar Court, Bankshall Court, Consumer Redressal, Alipore Court, Sealdah Court, Barasat Court, Siliguri Court, Barrackpore Court, Serampore Court, Debts Recovery Tribunal.
- Visited the District and Sessions Court at Hyderabad.
- Proficiency in legal software and databases for case management and research purposes.
- Effective communication and negotiation skills.
- Detail-oriented with the ability to manage multiple tasks and deadlines.

DECLARATION

I, Koyena Mukherjee, hereby solemnly affirm and declare that what is stated is true to the best of my knowledge.

Place: Kolkata.