

## MANIKA JOLLY

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### EDUCATION & CERTIFICATION

- Enrolled as an Advocate with the Hon'ble Bar Council of Delhi, in August, 2023
- Completed B.A. LL. B (Hons.) from Guru Gobind Singh Indraprastha University, DELHI, with 8.5 CGPA in July, 2023.
- Completed 12<sup>th</sup> Grade from Hemnani Public School, (CBSE), Delhi, with 71% in 2017.
- Completed 10<sup>th</sup> Grade from Hemnani Public School, (CBSE), Delhi, with 69% in 2015.

### WORK EXPERIENCE

- OFFICE OF AOR, ADV. KAUSTUBH SHUKLA, MAYUR VIHAR (June 2023 - Present )
  - Drafted Special Leave Petition(s) under Article 136 of the Constitution of India.
  - Assisted the Clerks in Re-Filing and curing defects of few matters.
  - Drafted Special Leave Petition for the State of Smt. Durga Rani Soni.
  - Appeared before the Hon'ble Division Bench of the Supreme Court of India for seeking time to file fresh particulars, Counter Affidavit.
  - Drafted Several Miscellaneous Applications and Letters for circulation in matters.

### INTERNSHIPS;

#### ➤ OUM LAW ASSOCIATES, KHAN MARKET: (MAY-JUNE, 2023)

- (i) Researched in depth for GCC (General Condition of Contract) and its co relation with the Railway dispute regarding wrong arbitrator bench appointed in 1cr Matter. Supported through few judgments of the HC & SC.
- (ii) High Court visited for the case observation.
- (iii) Did Briefing of the case file.
- (iv) Drafting of an Affidavit and Reply.
- (v) Researched done on the Section. 11,9 and 32 of the Arbitration and Dispute Resolution.
- (vi) Watched the Online matter of the Delhi High Court on behalf of the senior and take the opponent party stand on the case as an brief.

#### ➤ ZEUS LAW ASSOCIATES, VASANT VIHAR: (MARCH-APRIL, 2023)

- (i) Learned Proof Reading of various types of the documents for example: Joint venture agreement, partnership deed, sale deed etc.
- (ii) Month based Research in depth on all the latest orders or rules updates of RERA in respect of few states Maharashtra, Delhi, Haryana, Gujarat and Rajasthan.
- (iii) Researched on Joint and Mutual Will and how it is different from each other through the help of latest and bit old Supreme Court judgments.

- (iv) Researched on Alimony matter where alimony or maintenance can be denied by the Husband in case of wife earning more than husband.

➤ **SKV ASSOCIATES, DEFENCE COLONY: (DECEMBER-JANUARY, 2023)**

- (i) Observed High Court and NCDRC Court proceedings and prepared notes on the same.
- (ii) Researched in dept of Mitigation of Damages section 74 in the Indian Contract Act, 1872.
- (iii) Prepared details of all the Upcoming matters for the month of January, 2023 in a word form by knowing there last status through orders of each and every case pertaining to office.

➤ **SUJATA KASHYAP & ASSOCIATES, NIZAMUDIN EAST: (JUNE-JULY, 2022)**

- (i) Researched whether firm will also liable to receive the notice individually by the Supreme Court judgment.
- (ii) Observed the court proceeding in Saket District Court and the DHC.
- (iii) Drafted Legal Notice of U/S 138 of Negotiable Instrument Act., Court Affidavit, Complaints of Cheque Bounce.

➤ **ADVOCATE ABHIKANT DUREJA, SAKET COURT: (NOVEMBER, 2021)**

- (i) Draft Bail Bond, Petition for Maintenance under section 125 of CrPC.
- (ii) Observation of District court functioning.
- (iii) Family, Criminal and civil matters observation.

➤ **KINGS & ALLIANCE LLP, AMAR COLONY: (JUNE-JULY,2018 & JULY-AUGUST,2019)**

- (i) Researched various propositions pertaining to matters of Civil law and Corporate law.
- (ii) Visited Supreme Court, High Court and NCLT to learn their working at the ground level.
- (iii) Analyzed client documents and prepared notes.

✚ **PERSONAL SKILLS:**

- (i) Proficiency in computer applications like Word, Excel and PowerPoint.
- (ii) Proficiency in the Use of Manupatra, SCC and other legal-research applications.
- (iii) Good communication skills.
- (iv) Punctual and sincere with a strong will to learn.
- (v) A good team leader and cooperative towards team members.