## Monika Dhingra

**Contact Information:**

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**Objective:**

Passionate Advocate and Legal Consultant with a robust background in litigation, contract drafting, and legal advisory. Armed with an LLM in Corporate Law and an MBA in Finance, showcasing expertise in navigating complex legal scenarios. Eager to contribute strategic thinking and legal acumen to a progressive organization.**Education:**

* **LLM in Corporate Law**
	+ *Amity University, Haryana (2023)*
* **LLB**
	+ *MVN University, Palwal, Haryana (2022)*
	+ *GPA: 7.49*
* **MBA in Finance**
	+ *Sikkim Manipal University, Sikkim (2012)*

**Certifications:**

* *UGC-NET (Law) - Jus Corpus and Lex Auxilium (2021)*
* *Advanced Criminal Litigation and Procedure - LNS Associates (2021)*

**Professional Experience:**

**Legal Manager**

*JAI STEEL FACILITATION PVT LTD*
*September 2023 - Present*

* Orchestrated the end-to-end litigation lifecycle across District Courts, Delhi High Courts, Police Stations, and quasi-judicial authorities.
* Presented professional services in Civil Law, Criminal Law, Recovery, Negotiable Instruments, Administrative Law, Revenue Matters, Title, Transfer of Property, etc.
* Meticulously managed a daily MIS of cases, ensuring timely updates until case resolution.
* Expertly drafted, vetted, negotiated, and interpreted diverse commercial contracts. Provided expert consultation on contract disputes.

**Legal Associate**

*ANV ATTORNEYS*
*April 2022 - August 2023*

* Worked under the esteemed guidance of **Ajay Chaudhary, Member Bar Council of Punjab and Haryana, Chandigarh**.
* Integral role in the litigation lifecycle, actively contributing to drafting, vetting, and negotiating commercial contracts.
* Conducted comprehensive legal research and analysis, maintaining meticulous legal files.
* Delivered precise legal advice, playing a key role in out-of-court settlements.

**Legal Intern**

*Legal-Acumen & Co.*
*March 2022 - May 2023*

* Drafted legal documents, including contracts, pleadings, and notices. Responded to client inquiries and conducted thorough legal research and case law analysis.
* Received training under Advocate Sandeep Phogat, handling client conflicts, and developing key legal and communication skills.

**Legal Intern**

*Legalis Consilium LLP*
*November 2021 - February 2022*

* Drafted legal documents, conducted research, and data analysis to support firm activities.
* Interned with **Advocate Girish Gautam**, handling Civil and Criminal cases.
* Authored articles on various topics such as "Raising the women's age of marriage from 18 to 21."

**Legal Intern**

*The Law Learner*
*June 2021 - June 2021*

* Drafted, reviewed, and amended legal documents.
* Conducted research related to Principles of Natural Justice and provisions for the protection of women, enforcement of fundamental rights & duties.

**Skills:**

* Litigation Management
* Contract Drafting and Negotiation
* Legal Research and Analysis
* Customer Dispute Resolution
* Relationship Building
* Legal Team Coordination
* Communication and Interpersonal Skills

**Certifications and Additional Achievements:**

* *International Opportunities in Contract Drafting - Lawsikho (2022)*
* *Certificate of participation in an online lecture by Hon'ble Justice Dipak Misra (2020)*
* *National Webinar on "Prevention of Domestic Violence against Women 2020"*