

# DIKSHA JORA

## LAW UNDERGRADUATE

### CONTACT

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New Delhi, 110015

### EDUCATION

**Bachelor of Arts and Bachelor of Law- [Integrated]**  
**Maharaja Agrasen Institution of Management Studies, affiliated to Guru Gobind Singh Indraprastha University, New Delhi**

2019-2024

CGPA: 8.113 (4th Year)

**Senior Secondary Education**  
**Doon Public School , New Delhi**

2016-2018 (CBSE Board)

Class 10

Percentage- 89.6%

Class 12(Non-Medical)

Percentage- 72%

### SKILLS

Legal Research and Writing

Legal Drafting

MS Word

Power Point

Excel

C++

Proof Reading

### LANGUAGES

English

Hindi

### ROLES AND RESPONSIBILITY

- Given the position of **Associate Editor** at Legal Guru Expert for supervising the editing of content and designing and publishing the organization's monthly newsletters.
- Written article for the website prenupshaadi.com.** All articles were related to Law. Also, I was given a stipend for the same and my articles got published.
- Worked with an organisation namely **Jus Dicere** where I drafted various policies and received stipend for the same.

### ABOUT ME

I have been captivated by intricacies of Legal System and its profound impact on society. I have been fortunate to delve into a diverse range of legal subjects which have broadened my perspective. In addition to my academic pursuit, I have actively sought practical experience to complement my classroom learning. I have had privilege of interning at various organisation where I gained hands on exposure. I am excited to be part of this dynamic community of aspiring Legal professionals.

### WORK EXPERIENCE

**Shardul Amarchand Mangaldas & Co.** 15 Oct 2023- 31 Oct 2023

I worked in the tax department at Shardul Amarchand Mangaldas & Co, where I specialized in Tax law. My role involved researching cases on transfer pricing and arm's length principles. I gained expertise in the Income Tax Appellate Tribunal (ITAT) and efficiently utilized resources such as Taxmann and Taxsutra.

**Bharti Airtel, Gurugram** 01 Aug 2023 - 31 Aug 2023

I gained a foundational understanding of telecom rules at Bharti Airtel. Enhanced my knowledge about *Indian Telegraph Act, 1885*. Handled a variety of tax-related cases involving telecom towers. On behalf of Airtel, I prepared case briefs, along with a number of notices.

**Singhania & Co. LLP, Gurugram** 16 Aug 2022 - 16 Sept 2022

My internship at S&P taught me practical aspects of Company Law. I drafted various policies like Data breach policy, Disaster Recovery Policy, Asset Management Policy and social media policy. Worked on various documents of Compulsorily Convertible Debentures and stamp duty. My concept on Private placements and preferential allotment got clearer.

**Tis Hazari Court** 12 July 2022- 12 Aug 2022

During my internship at Tis Hazari Court, I witnessed various court proceedings. I also got to learn how to read case files properly. During this tenure, I got to explore the Litigation world.

**Burnished Law Journal** 01 May 2021- 31 May 2021

Made several Research Reports and also written case analyses of various Supreme Court Judgements. Also written Legal opinion on various topics.

**Juristally** 12 April 2021- 12 June 2021

Written articles with proper use of citations and made videos on legal topics their blog. Collected various Data and worked on an Excel sheet as per the organization's direction.

**Legal Guru Expert** 02 Oct 2020- 12 Dec 2020

At LGE I worked as a content writer and Researcher and was also part of the PR team. Made digital posters and videos on various legal topics and also given weekly maxims and case laws which were posted on various social media sites.

**Law Habitat** 18 Aug 2020- 18 Sept 2021

At Law Habitat I learned basic content writing. Articles that got published are 'Coparcenary Rights of Women' and 'Maintenance of children under Muslim Law'.

### Notable Achievements/Qualifications

- Awarded '**Grade A**' by Institute of Legal & Management Studies on successful completion of Course on "**Prevention of Insider Trading**". Got a handful knowledge on the *Securities and Exchange Board of India Act, 1992*.
- Successfully completed a 1-month online certified course on "Entrepreneurship Essential" from **HARVARD BUSINESS SCHOOL, BOSTON**.
- Moot Court Participation:** Participated in MAIMS Induction Moot Court Competition, 2021 Held on June 6th, 2021 and my team grabbed **2nd position**.
- MUN experience:** Participated in **Reconnaissance Model United Nations** holding a portfolio of Belgium with agenda as "cyberwarfare".
- Completed online course in legal research and writing from **Lawctopus**