

Shweta Luthra

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Career Objective:

To become a responsible and contributing patent attorney in a professionally managed organization dealing in Intellectual Property Rights, particularly patents.

Experience:

- I am currently working as a patent associate in LEXORBIS since January 2021.
- I worked as a patent associate in PANASIAN IP for one year, i.e., from January 2020 to December 2020.
- I worked as a TIFAC trainee in KAN AND KRISHME for one year, i.e. from June 2018 to May 2019.

Professional Qualification:

- Indian Patent Agent (IN/PA-3886; cleared Patent Agent Examination 2018 with Distinction)
- Completed one-year TIFAC training under Women Scientist Scheme (WOS-C) 10th Batch of KIRAN- IPR program
- Cleared WIPO Course of Patents (DL-301)
- Cleared WIPO Course of Patent Drafting (DL-320)
- Cleared WIPO Course on Advanced Patent Searching (DL-318) with Distinction
- Cleared WIPO General Course (DL-101) on Intellectual Property with Distinction
- Cleared Central Teacher Eligibility Test (CTET) conducted by CBSE.

Key Skills:

Patent Handling Skills:

- Discussing the invention with the inventor
- Drafting and preparing provisional and complete specification
- Preparing and filing necessary Forms as per the Patent Acts and Rules
- Initial Reporting of FERs to clients
- Preparing and filing response to FERs
- Taking Hearings in Indian Patent Office
- Preparing and filing Written submission in Indian Patent Office
- Filing the Details of foreign filings under Section 8(1) and 8(2)
- Filing Assignments/Executed Form 1/Proof of the Rights

- File amendments before and after grant of patent
- Filing Verified English Translation of Priority as well as PCT document
- Handling all the communication with the clients
- Filing information on working of patents i.e. Form-27 in Indian Patent Office.

Searching Skills:

- Finding the core inventive concept of the alleged invention
- Finding the classification code of the document (IPC, CPC etc.) using IPCCAT and IPCPUB
- Formulating effective search query using proximity and wild card operators
- Conducting search on free and paid databases (Indian Patent Search Database, PatentScope, Espacenet, Public Pair, DEPATISnet and PatSeer etc.)
- Understanding patent life cycle from the prosecution history of a patent (*image wrapper* from the Public Pair, and *All documents* from EPR etc.)

Educational Qualification:

- L.L.B. from CCS University, Meerut
- M.Sc. from Hindu College, University of Delhi
- B.Ed. from MVCOE, University of Delhi
- B.Sc.(H) Physics from Kalindi College, University of Delhi
- Class XII C.B.S.E Board
- Class X C.B.S.E Board

Books Read:

- Law Relating to Intellectual Property by Dr. B.L. Wadehra
- Guide to Practical Patent Searching and how to use PatSeer for Patent Search and Analysis
- Patent Searching: Tools and Techniques (from the house of Landon IP)

Strength :

- Strong interpersonal communication and leadership skills, good team player with high degree of self- motivation, duty consciousness in the perusal of goals and have objectives with strong work ethics and honesty.

Software Packages:

- Operating System: Windows 7 and Ubuntu (Linux family)
- Other Package: Microsoft Word, Excel, Power Point

Electives:

- Good Command over MS Office
- Advanced communication skills in English and Hindi
- English typing speed: 35 wpm

Personal Details:

- Husband Name: Mr. Rakesh
- Date of Birth: July 17, 1987
- Address: Flat. No. 328, Pink Apartment, Sector 18B, Dwarka, Delhi-110078
- Contact No.: +91-9953952434

Declaration:

I hereby declare that the above written particulars are true to the best of my knowledge and belief. Further, as obliged by necessary rules and procedures, this is to state to my prospective employer that my husband, Mr. Rakesh, works as Assistant Controller of Patents and Designs in Delhi Patent Office (Electrical Section).

Place: New Delhi

Date:30 December
2023

SHWETA LUTHRA
(IN/PA-3886)
[Indian Patent Agent]