

Curriculum vitae

Prem Kumar Chhetri

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OBJECTIVE:

Seeking a position to utilize my skills and abilities in the industry that offers security and professional growth while being resourceful, innovative & flexible.

TECHNICAL

Working in MSOffice, Excel, and Internet searching, PDF Editing bookmarking, and with typing speed 50 wpm.

WORK EXPERIENCE.

*Working in Trademark, Copyright, Design prosecution and litigation at High court, District Court work in **Vaish Associates** from August 01, 2006 to March 2023.*

*Now working with **Beruar and Beruar**, IPR Firm, Defence Colony, New Delhi. IPR Firm.*

Work Responsibility:

- Preparing and filing related to trademarks applications, also Copyright filing and Design preparations.
- Journal reporting, and other trademark related reporting to client, watch notices, manage deadlines chart.
- Searching Trade Marks Journals and advising clients.
- Drafting trademark application, Public search and other related applications.
- Drafting emails and send confirmations to client, when any development takes place in the file. i.e. Filing particulars, Status Update, Publication of the marks and upon registration of the marks.
- Preparing watch Notices and sending the same to client
- Opening of the Trademark files in Database and fill the required information's.
- Searching and compare outside trademark published in the trademark journal for opposed using software MIKE LEGAL.

EDUCATIONAL QUALIFICATION

Matriculation from C.B.S.E [Year 2008]
Intermediate (10+2) from (NIOS) [Year 2012]
BA, from Rajasthan (Alwar) University [Year 2015]

PERSONAL INFORMATION

Date of Birth: September, 1982
Marital Status: Married
Nationality: Indian
Languages known: English, Hindi.
Father's Name: Shri S. B. Chhetri

PERSONALITY PROFILE

Independent, Self Starter, with the fierce desire and excel in whatever I take up. I do not shirk hard work and is easily adaptable to the existing environment. I accept difficulties as challenges.

I certify that the information furnished above is factually correct

(Prem Kumar Chhetri)