



# Shreya Zinzuvadia

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## PROFESSIONAL SUMMARY

Dedicated legal professional offering expertise in Intellectual Property law. Proven success in building trusting rapport with clients and offering sound legal advice in clear and universal terms. Passionate, hardworking and dedicated towards the work given. Motivated to learn, grow and excel in IP industry.

## SKILLS

- Investigation Skills
- Case Analysis
- Efficient Researcher
- Document Fling
- Discovery Processes
- Legal Writing
- Settlement Negotiation
- Team Building
- Communication
- Problem Resolution

## WORK HISTORY

### JUNIOR ASSOCIATE (09/2017 to CURRENT)

#### **ATHREYA ASSOCIATES | Mumbai, Maharashtra**

- Conducted comprehensive Domestic Searches and International Trademark Searches [USA, EU, UK, AUSTRALIA, AFRICA, ASEAN COUNTRIES].
- Preparing and filing of Trademark Applications in INDIA, International & via Madrid Protocol.
- Preparing and filing of Copyright and Design Applications.
- Appeared before Trademark Registry across India for Application and Opposition hearings.
- Drafted responses to the examination reports and Provisional Refusals.
- Drafted Notice of Oppositions, Counter-Statement, Evidences, Reply Affidavit, Rectification and Cease and Desist Notices.
- Drafting and recording of Assignments of Trademark.
- Assisted in Trademark suit matter.
- Assisted in giving opinions for filing a Trademark Application - Domestic and International.
- Co-ordination with the International attorneys and clients for filing of Trademark applications and other actions.

Legal Intern

(01/2017 to 02/2017)

**Intralegal | Mumbai, Maharashtra**

- Drafting of Legal Documents, Affidavits, Title Certificates, Original Application, Legal Opinions, etc.
- Reviewed legal information and proofed documentation for errors.
- Organized legal filing system to maximize efficiency.

Legal Trainee

(01/2016 to 11/2016)

**Birla Sunlife Insurance | Mumbai, Maharashtra**

- Maintenance of litigation matters of the company which majorly includes claim, fraud and mis-selling cases filed before various forums including state commission case, national commission and consumer forums, lokadalats etc.
- Drafting and vetting of written statements, affidavits, ombudsman replies, legal notices, claim repudiation letters and RTI replies.
- Providing advisory inputs on repudiation of claim cases, reviewing of investigation reports, collation of case relevant documents and
- coordination with Advocate on the pending litigation matters.
- Compliance of award/order received against the Company

EDUCATION

Bachelors of Commerce

(2014)

S.I.E.S College of Commerce And Economics, Mumbai

LL.B

(2017)

Kishinchand Chellaram Law College, Mumbai

EXPERIENCE

Judged Intra Mediation Competition 2022

(The Alternative Dispute Resolution Committee) of SVKM'S NMIMS Kirit P.

Mehta School of Law