

TINA SARDA

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OBJECTIVE

To work in a global and professional environment, wherein, I can boost my knowledge with practical assignments. I believe in striving relentlessly to carve a niche for myself to the organization and to make the best of the opportunities that comes my way.

WORK HISTORY**Forensics (Integrity Due Diligence) - Specialist 2 (21 February 2022 – Present), PricewaterhouseCoopers Services LLP, Kolkata, West Bengal****Areas Covered**

- Conducting due diligence investigations on specific targets (individuals/entities/transactions) to highlight any red flags that can be potentially damaging to an organization.
- Reviewing public records, financial statements and other relevant documents to gather information and assess risk.
- Analysing and preparing detailed reports outlining the findings, adverse information from sources including databases, internet and public domain.

Legal Associate (01 August 2021 – 16 February 2022), Legal Intern (01 November 2019 – 31 July 2021), Lexplosion Solutions Private Limited, Kolkata, West Bengal**Areas Covered**

- Identified regulatory compliances and created summaries for upcoming changes in law.
- Prepared complex regulatory compliance obligations for Lexplosion's clients considering the applicable legal provisions.
- Drafted contracts and conducted due diligence for clients involved in real estate/hospitality/pharmaceutical and other industries.
- Conducted extensive legal research on queries raised by clients with a quick turnaround time.

Legal Intern (01 May 2019 – 31 July 2019), A. Garodia & Co. Advocates Kolkata, West Bengal**Areas Covered**

- Attended regular court visits and prepared case synopsis, points of law, list of dates, etc.
- Performed research on various propositions under the Contract Act, Companies Act and other due-diligence work.

Legal & Secretarial Department - Legal Intern (04 February 2019 – 09 March 2019), Vedant Fashions Private Limited (Manyavar), Kolkata, West Bengal**Areas Covered**

- Analyzed various deeds like Franchise Deed, Lease Deed and Closure Deed.
- Researched on Plastic Ban, Competition Compliance, Provident Fund and Trademark.
- Worked on legal documentation and attended arbitration meetings.

Legal Intern (01 June 2018 – 31 August 2018), Narayan Prasad Jain & Co. Kolkata, West Bengal

Areas Covered

- Worked on Legal Documentation and assisted in arbitration.
- Assisted in editing the book 'How to Handle Income Tax Problems 2018 Edition'.
- Observed legal proceedings at the Income Tax Tribunal.

QUALIFICATIONS

Qualification	Institute/University	Year of Passing	Percentage
LL.M – Corporate Law	Renaissance University Indore, Indore, Madhya Pradesh	2022	75.90 %
B.A.LL.B (Hons.)	Jogesh Chandra Chaudhuri Law College, Kolkata, West Bengal	2021	78.60 %
Senior Secondary - Commerce (CBSE)	Aditya Academy Senior Secondary School, Kolkata, West Bengal	2016	87.25%
Higher Secondary (CBSE)	Aditya Academy Senior Secondary School, Kolkata, West Bengal	2014	84.00 %

PUBLICATION

'Procedure of Publication of Industrial Design in India' - Legal Service India

Link: <http://www.legalserviceindia.com/legal/article-3500-procedure-of-publication-of-industrial-design-inindia.html>

SKILLS

- Dynamic and competent in nature in complex and challenging environments.
- Effective interpersonal and communication skills.
- Effective prioritizing in high pressure environment.
- Highly organised and dedicated with positive attitude.

PERSONAL DETAILS

- Date of Birth : 21 March 1997
- Address : Diamond City North, Bl-28, Fl-6E, 68 Jessore Road, Kolkata - 700055
- Gender : Female
- Marital Status : Single
- Language known : English, Hindi, Bengali