

Priyanka Pandit

priyankapandit538@gmail.com

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CAREER OBJECTIVE

Looking for a challenging role so that I can use my skills and capabilities through sincere dedication and hard work for successful career.

SKILLS

Computer Basic(MS Word, Excel, Power point), Fundamental of accounting, Tally ERP 9.0, GST, Visual Basic, Internet & emailing etc.

EXPERIENCE

Jan-2021 - Jun-2022 Computer Teacher

Bharatiya Yuva Computer Training Centre

Teaching Basic Computer knowledge to student's

Jul-2022 - Feb-2023 Telecaller

Namaste Credit

Finding new clients, Calling, Loan selling & Customer handling

Feb-2024 - Till Today Sales Executive

Economitda Financial and Management Solutions & Co.

Finding new clients, Calling, Loan selling and Customer handling

EDUCATION

Degree/Course	University/Board	Percentage/CGPA	Year of Passing
Madhyamik	WBBSE	58 %	2018
Higher secondary	WBCHSE	43 %	2020

HOBBIES

Dancing, Drawing & listening to music

PERSONAL DETAILS

Address 22/6, Sahapur Main Road
Kolkata, West Bengal, 700038

Date of Birth 01/02/2003

Gender Female

Nationality Indian

Marital Status Single

Languages Known Bengali, Hindi, English

DECLARATION

I hereby declare that all the above information is true to best of my knowledge

Priyanka Pandit