

Bharti Kumar

LEGAL / IPR MANAGER

Details

4/108, Sector-5, Ambedkar Nagar
Extn, New Delhi
New Delhi, 110062
India
Contact No.- 9873393180 /
8826832265
emailbharti1978@gmail.com

NATIONALITY

Indian

DATE / PLACE OF BIRTH

25-05-1978
Delhi

Skills

Effective Time Management
Microsoft Office
Leadership Skills
Ability to Work in a Team
Good Communication
Analytical Thinking Skills

Languages

English

Hindi

Profile

Highly effective and experienced IPR Manager with extensive knowledge of the general office procedures and support required to effectively assist in a legal environment.

Experienced and dedicated paralegal skilled in the organization and analysis of legal documentation. Adept in Trademarks handling included filing, prosecuting, preparing all relevant documents. Bringing forth a hardworking attitude and eager to provide quality support in the next legal environment I join. .

Employment History

Manager - Certifications & Trademarks, Parijat Industries (India) Pvt. Ltd., New Delhi

JUNE 2008 – PRESENT

Responsibilities

- Responsible for managing complete Trademark portfolio (National & International brands) for all Parijat group companies.
- Independently handling Trademark Search, Filing, Replying to TM Authority, Attending Hearings etc
- Handling Trademark infringement & passing off matters
- Liaisoning with other legal counsels for any appropriate action required
- Advise on matters related to Trademarks to management team
- Independently filing trademarks internationally either in-house or with assistance of local legal representative in the designated countries
- Preparing monthly MIS for evaluation
- Conducting due diligence of national & international brands by preparing risk analysis of every single critical brand to take appropriate action.
- Managing complete Certifications (ISO 9001 / 14001 & 45001)
(Managing Accreditations requirement within the organization, conducting internal audit, preparing internal audit report, independently co-ordinating with Certification body for timely ISO audits)

Executive Assistant, Rotax Aviation Corporation, New Delhi

MARCH 2005 – JUNE 2008

Responsibilities

- Assisting Company Secretary of the company. Drafting Letters, tender documents, filing Checking mails and keep track of the same.
- Prepared and edited presentations, reports, and other documents as requested by executive leadership team

Education

Post Graduate Diploma in Intellectual Property Rights from IGNOU LLB from CCS University Graduation from Delhi University, IGNOU, New Delhi

2020 – 2022

Post Graduation Diploma in Intellectual Property Rights

LLB, Chaudhary Charan Singh University, Uttar Pradesh

2020 – 2022

Law Graduate

LLM, Chaudhary Charan Singh University, Uttar Pradesh

2023 – PRESENT

Pursuing LLM in Corporate Law

Additional Qualification

☑ One year Hons. Diploma in Secretarial Practice from N.V.T.I, Noida.

☑ One year diploma in Computer Applications (including MS-Office, Tally, Corel Draw, MS-Office Computer Applications, Noida