# **CURRICULAM VITAE**

## PERSONAL DETAILS

NAME: APARNA MALI DUTTA

Husband's Name: SANJOY DUTTA

Birth: 05/05/1988

Address: Bidhanpally, Madhyamgram

(Near Nirmal Dutta Kalibari) Kol- 129

Nationality : Indian Marital Status : Married

Phone: 8017397082

Mail: aparnamali1988@gmail.com

## **EDUCATION DETAILS**

Name of Education: Master Degree of Arts Pass-2014

Name of University: Burdwan University

Name of Education: Bachelor of Arts Pass-2010

Name of University: Calcutta University

Name of Education: Higher Secondary Pass-2007

Name of Board : W.B.C.H.S.E.

Name of Education: Madhyamik Pass-2005

Name of Board : W.B.B.S.E.

# **WORK EXPERIENCE**

Job Name : Data Entry Operator 2011–2012

Company Name Inc.: Prince Security Agency

Job Name : Data Entry Operator 2012-2014

Company Name Inc.: Millennium Business Solutions India

Job Name : Data Entry Operator 2014-2015

Company Name Inc. : Nevha

Job Name : Data Entry Operator 2016-JUNE,2023 Company Name Inc : Millennium Business Solutions India

[ Under Professional achievement with - "TRADE MARK REGISTRY" office as a Data Entry Operator in Nizam Palace,

#### A.J.C. Bose Road. (From January 2011 to June 2023 ]

## COMPUTER KNOWLEDGE

Course of Training: Diploma in Computer Application

: Basics, Worksheets, formulas, Excel

calculations (addition, subtraction)

: Microsoft office, HTML, basics

Typing speed: 40+ per minute

# LANGUAGES KNOWN

Read/write : Bengali Read/write: Hindi Read/write: English

# **DECLARATION**

I here by declare that all the statement in the application is true, complete to the best of my knowledge and belief.

Date:

Place: Madhyamgram.

Afarona Mali Dutter

APARNA MALI DUTTA