



ANOUSHKA SETHI

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CAREER OBJECTIVE

To pursue a challenging career in a progressive environment where learning, innovation, experiment and hard as well as smart work, along with a good mental health support is encouraged, where my skill set and intelligence quotient can be enhanced in their maximum potential to contribute to the overall success and growth of the organization.

ACADEMIC RECORD

- **BBA.LL.B (H) - Amity Law School, Noida** - Batch of 2016-21 (CGPA of **8/10**)
- **Air Force Bal Bharti School, New Delhi** - Class XII standard (CBSE - **90%**)
- **Army Public School, Ambala** - Class X standard (CBSE - CGPA **8.8/10**)

WORK EXPERIENCE

RAJESHWARI & ASSOCIATES, DELHI



Associate Advocate- Prosecution Team (March 2022 – Presently working)

- Drafted and filed Notice of Oppositions, Rectification Applications, Counterstatements, Affidavits of Evidences in several opposition/rectification matters.
- Drafted and filed various Assignment Agreements.
- Drafted Legal notice to parties including cease and desist notices requiring the recipients to refrain from infringement of any kind of intellectual property.
- Drafted various replies to Legal Notices in relation to infringement of any kind of intellectual property.
- Drafted replies to examination reports and miscellaneous notices issued by Trade Mark Office.
- Coordinated and assisted foreign associates in trademark filings in UAE, Qatar, Saudi Arabia, Australia, Nigeria.
- Conducted trademark availability searches in Indian as well as Foreign databases and accordingly drafted search opinions for various clients.
- First-hand experience of dealing with clients and providing opinions.
- Attended various Show-Cause hearings and Opposition hearings at the Trade Mark Office.
- Filed various Copyright Applications and also replied to discrepancy letters issued by the Copyright Office.
- Well versed with the E-Filings and forms namely TM-A, TM-M, TM-R, TM-P, TM-O and miscellaneous forms.
- Co-Authoring an article with Ms. Rajeshwari Hariharan on “The Path to ‘Well-Known’ status for Trademarks: A Leap Forward” ([LINK](#))
- Attended APAA Conference, 2023 held in Singapore.

In-house Council (August, 2021 – February, 2022)

- Preparing and filing all Design, Trademark and Copyright registration applications.
- Drafting replies to all the government department queries;
- Tracking all the infringing parties and issuing them the Cease & Desist Notice for the same;
- Drafting and issuing notices to third parties as and when required;
- Drafting and negotiating the third party contracts;
- To coordinate with the Business teams to understand the day-to-day business requirements and advise accordingly;
- To liaise with the various government department for obtaining relevant licenses for operation of the business and to make sure that all the applicable compliances are followed;
- Formulating, managing, and streamlining various processes such as contract management, pre Litigation, and prosecution process, recovery process from corporate defaulters, etc.;
- Reviewing policies for the Company like policy under POSH, Code of Conduct, Anti-Corruption and anti-Bribery Policy etc.;
- To comply with all applicable Factory & Labor Compliances including but not limited to the filing of various forms and informing the inward remittances to Labor Dept.;
- To onboard, coordinate, and manage the External Counsel(s) and Law Firms;
- To resolve disputes for internal departments such as HR, Operations, Vendors, etc. as and when legal support is required;
- Independently managing the IP portfolio of the company including but not limited to Trademark Registration, Renewal, Objection Reply and Representation in Meetings, etc.

INTERNSHIPS

LALL AND SETHI, NEW DELHI (JULY, 2021)

- Prepared synopsis and list of dates and events for various cases.
- Researched on trademark and copyright laws relating to specific cases.

EVISION LEGAL SOLUTIONS LLP, NEW DELHI (MARCH, 2021)

- Carried out extensive research work on various acts and law relating to the cases.
- Attended various court proceedings.
- Helped in maintaining and updating case files. Prepared case notes and case briefs.
- Drafted legal notices in civil matters.
- Helped in framing questions for cross examination.

ADVOCATE PRATEEK LAKHRA, NEW DELHI (JANUARY, 2021)

- Created and curated educational content for the start-up of Lawgrad.
- Drafted and reviewed various legal notices.
- Carried out research on the various types of trademarks and the related provisions.

SENIOR ADVOCATE P.H PAREKH, New Delhi (JUNE, 2018)

- Attended various conferences and workshops in the Indian Society for International Law (ISIL).
- Drafted various speeches for Mr. Parekh to deliver in ISIL.
- Carried out extensive research work on the various sections of the Indian Penal Code and the Criminal Procedure Code.
- Helped in drafting and reviewing arguments in various criminal matters.

FORMER CJI, T.S. THAKUR NEW DELHI (JUNE, 2017)

- Worked on petitions and appeals filed in the court and briefed counsels.
- Attended court proceedings and observed different matters in the Hon'ble Supreme Court of India.

ADDITIONAL EXPERIENCE

- Completed certificate course on the Indian Penal Code and Contract Management of Intellectual Property Rights from Enhilion.
- Authored a Research Paper on Human Trafficking.
- Completed a diploma in French Language.

COMPUTER SKILLS

- Proficient with MS-Word, MS- Excel, PowerPoint
- Proficient with MCA and IP India Portals.