

**CURRICULUM VITAE**

**INDRANIL MUKHERJEE**  
**C/O:- TARUN BANERJEE CHOWDHURY**  
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**SKILLS & EXPERTISE:**

- Handling daily legal and operational activities.
- Communication Skill: Able to freely communicate with other personnel and explain any issue in detail to extract a befitting solution and follow the instructions precisely.
- Co-ordinated team work, and collective responsibility.
- Methodical and rational approach to work given and application of own mind while executing the same.
- Ability to work freely and maintain composed mind to ensure efficiency while working under pressure and increased workload.

**EDUCATION QUALIFICATION:****Bachelors  
of Law:**

**HOOGLY MOHSIN COLLEGE** (West Bengal) India

**LL.B. (Hons.) [2020-2023]**  
**Honours**

**CGPA : 7.66/10**

**Graduation**

**Bachelor Of Computer Application (WBUT), Kolkata, 2007-2010 , 70.70%**

**Class XI:**

**JULIEN DAY SCHOOL , Kalyani (W.B), ISC, (2005- 2007) with 53%**  
**(Passed: 2007)**

**Class X:**

**JULIEN DAY SCHOOL, KALYANI, West Bengal**  
**ICSE, with 53% (Passed: 2005)**

**MOOT COURTS**

Participant at the 3<sup>RD</sup> Miralini National moot court competition held at BengalSchool of Law on November 2022.

**WORKING EXPERIENCE:****Worked at Legal Omega (10<sup>th</sup> May' 2023 - )**Designation: Junior Advocate

Roles &amp; Responsibility:

- Issuing Legal Notices to customers and to parties of cases against company.
- Drafting of petitions u/s 138 N.I Act and Arbitration Execution and maintaining records for the same.
- All documentation work relating to filing of cases u/s 138 N.I Act.
- Coordinating with Paneled Advocates, providing them with legal documents and helping them in related matters in office and while appearing in court.
- Preparing M.I.S. of cases and updating them.
- Preparing and serving Demand Notices, Pre-Sale and Post-Sale Notices to customers.
- Informing about case updates to the concerned dept. Various Legal Actions to be taken against Non Performing Assets.
- Dealing matters related to 138 N.I ACT, Arbitration, Criminal matter u/s 420, I.P.C.
- Preparing and serving Pre-Arbitration notices and Claim Petition and co-ordinating with the Arbitrator and Advocates.
- Preparing Petitions for Execution of Arbitral awards u/s 36 of Arbitration & Conciliation Act and co-ordinating the same with the paneled advocates in court.

**Worked under Mr. Anil Shaw ,Sub-Divisional Court ,Barrackpore. (August' 2022- May' 2023)**Designation: Intern

Roles &amp; Responsibility:

- Drafting and serving Legal Notice.
- Assisted in Drafting Petitions and Revision applications along with various other representations in matters.

**Worked under Mr. Somnath Banerjee Choudhury ,Advocate, City Civil Court ,Calcutta. (August' 2021- August' 2022)**Designation: Intern

Roles &amp; Responsibility:

- Preparing and serving legal notices and various representations.
- Assisting in SARFAESI matters.
- Drafting petitions under various sections such as Money Suit, Title Suit, Matrimonial Suit, Matters filed under Sec. 138 Negotiable Instruments Act.

**INTERNSHIPS** **District Legal Service Authority (DLSA), Barasat***Intern at Legal Cell**March-May'2023*

Did surveys and researches on societal indulges among population living in slum areas.

**CITY CIVIL COURT, Kolkata***Intern**Nov-Dec'2022*

Conducted research on various issues related corporate/securities land laws and drafted agreements under Adv. Somnath Banerjee Chowdhury.

**CALCUTTA HIGH COURT, KOLKATA***Intern as Assistant**Sept-Oct' 2022*

Assisted my seniors in various court proceedings and prepared drafts related to ~~vis~~ cases ..

**ALIPORE POLICE & JUDGES COURT, CALCUTTA***Intern as Assistant and Reseacher**Sept-Nov'2020*

Assisted in court proceedings and researched about various criminal and bail matters under Adv. Animitra Roy Chowdhury.

**COMPUTER SKILLS:**

- Decent typing skill of 35 wpm.
- Knowledge with Microsoft office kit –MSWord, Power Point, and Excel

**EXTRA-CURRICULAR ACTIVITIES**

**SPORTS** Placed **2<sup>nd</sup>**, Intra-District Swimming Championship at College Street Swimming Club --2011

**ACTIVITIES****PERSONAL INFORMATION:**

<input type="checkbox"/>	<b>DATE OF BIRTH</b>	05th, December, 1988
<input type="checkbox"/>	<b>FATHER'S NAME</b>	Nikhil Kumar Mukher
<input type="checkbox"/>	<b>NATIONALITY</b>	Indian
<input type="checkbox"/>	<b>SEX</b>	Male
<input type="checkbox"/>	<b>MARITAL STATUS</b>	Married
<input type="checkbox"/>	<b>LANGUAGES</b>	English, Hindi, Bengali

**DECLARATION:**

I hereby declare that the above statements are true & complete to the best of my knowledge and belief.

**PLACE: KOLKATA****DATE:**

**SIGNATURE**  
**INDRANIL MUKHERJEE**

