

SHREYA WALDIA

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PROFESSIONAL SUMMARY

- Y Legal Assistant with an experience of more than **7 years** offering excellent analytical and problem-solving skills.
- Y In-depth knowledge of IPR(Trademark, Copyright and Design Laws)
- Y Practical Knowledge of Industry Standards and best practices.
- Y Ability to handle pressure in critical situations.
- Y An effective communicator with strong relationship management skills.
- Y Expertise in Intellectual Property Rights and UK Trademark laws and its compliances.

ACCOMPLISHMENTS

- Y 1 year PG diploma course in Intellectual Property Rights from Indian Law Institute, New Delhi (2017-2018).
- Y 1 year online diploma course in Intellectual Property Rights from Gujarat National Law University (2015-2016).
- Y Degree of an Advocate from Bar Council of Delhi. Cleared the All India Bar Examination (2017).
- Y Successfully completed a short online course on Intellectual property and Internet through Gujarat National Law University in 2014.
- Y BA- LLB (H ons.) from Amity Law School Centre-2, Noida in 2016.
- Y Attended a course in Manupatra Online Search Portal (Indian Law Search Engine), MSOffice.

WORK HISTORY

LEGAL ASSOCIATE MANAGAR(19June,2023 till present)

Trademark Registry, IP India, Dwarka , New Delhi

- My profile extends to hearing officer in reference to deciding upon the trademark registry's Opposition matters . The role would include to hearing of both the parties (Opponent and Applicant) and deciding as per merit basis that whether the mark shall be registered or not.
- Have also worked as an Examiner, Controller and have dictated orders and examining the mark that whether the mark shall be accepted or not and thus be published in the trademark journal. Ave also worked in the scrutiny files and placed orders under section 21(2).

SENIOR ASSOCIATE, January 2019- 17th June,2023

LALJI TRADEMARKS, D-85, D BLOCK PARK, SECTOR 63, NOIDA

- Attend TRADEMARK Show Cause Hearings at the Trademark Registry, New Delhi and initiating the compliances of the same.
- Attend TRADEMARK Opposition Matters at the Trademark Registry, New Delhi
- Drafting and attending requisite matters (hearing/ opposition matters) of Lalji's sister concern company Mahtta & Co., Ludhiana.
- Drafting TRADEMARK Legal drafting with respect to Opposition Matters- Notice of Opposition, Counter Statement, RULE 45(EVIDENCE IN SUPPORT OF OPPOSITION), Rule 46(EVIDENCE IN SUPPORT OF APPLICATION), Rule 47 (Rebuttal Evidence).
- Post Registrations drafts- Rectification matters (IPAB petition, Registry petition, Counter-statement, Evidences), court drafts, legal notice, miscellaneous affidavits etc.
- Drafting of TRADEMARK Examination Report Reply, final process of Legal Notice and their Replies in accordance with client's legal requirements.
- TRADEMARK Miscellaneous (TM-M), Renewal letters (TM-R), (TM-P), Assignment Deed, Undertakings, etc.
- Drafts regarding Copyright Examination Report Replies and Design law legal notices
- Heading the Design Department and its related queries. Was responsible for attending the show cause hearings and the drafts .
- Have worked under UK trademark Laws, Indian Trademark laws as well, domain dispute matters, Legal Compliances such as (Sponsorship policy, Compliances of company regarding their lost shipment under UPS, legal compliances regarding their launching of new product in their website etc., contacting other foreign Attorney's, prepared ERR etc)
- Handling and managing client's trademark legal queries.
- Handling a team of 8 people reporting to me and training them and reviewing their day- to-day work.

Legal Associate, 2016-2019

FACTUM LEGAL, NEW DELHI

- Drafting of interpretation and analysis of the monthly based legal notifications on Compliance

basis by various Ministries of India.

- Interpreting the notifications on monthly basis (Laws covered are Security laws, FEMA, Corporate Laws and Environment Laws).
- Trademark searches and filing
- Analysis of interpreted notifications.
- Reviewing contracts, legal documents
- Compiling the project details on monthly basis into one uniform presentation.
- Preparing presentations for Clients.

INTERSHIPS

Υ **Worked under Senior, AdvManoj Bose(2011)**

Office: Chamber no.4,Civil Court Compound, Kanpur.

Υ **Worked under High Court Lawyer, Adv. Puneet Mittal on criminal cases(2012)**
Green Park, New Delhi.

Υ **SINGHANIA&PARTNERS (2013)**
Green Park Extension, Block P, Green Park, New Delhi. (2013).

Υ **FOX MANDAL Pvt Ltd(2014)**
A-9, Sector-9, Noida.

Υ **HCL INFOSYSTEMS (2015)**
(Corporate Law Department) Sec- 11, E-4, 5, 6, NOIDA

Υ **KOCHAR & COMPANY (2016)**
11th Floor, Tower A, DLF Towers, Jasola District Center, New Delhi.

EDUCATION

INSTITUTE	COURS ES	YEAR	PERCENTA GE
Indian Law Institute, New Delhi	PG Diploma in IPR	2017-2018	62
Gujarat National Law University	PG Diploma in IPR (online)	2015-2016	75
Amity Law School Centre	BA LLB(Hons)	2011-2016	6.62(CGPA)
Delhi Public School	12th C.B.S.E	2010	76.6

Delhi Public School	10th C.B.S.E	2008	82.6
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I hereby certify that the information contained herein is true and correct to the best of my Knowledge, information and belief.

Date: 08th April,2024

Place: New Delhi