

Name: Anjali SINGH
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CAREER ASPIRATION

I look forward to a career that provides me an opportunity to enhance my knowledge and personality by working in a challenging work atmosphere with people having diverse capabilities and personalities. In the long run, I would like to take an opportunity for a leadership position in an organization and make a meaningful contribution to the organization and society.

ACADEMICS ACHIEVEMENTS

Qualification	Institution	Board/university	year	%marks obtained
B.COM(H)	Tara Devi Harakh Chand kamkaria Jain College	Calcutta university	2021-2024	pursuing
Class – XII	Pramila memorial institute	ISC	2021	80%
Class – X	Pramila memorial institute	ICSE	2019	75%

CAREER OBJECTIVES

Seeking a challenging position in a reputation organization to expand and utilize my learning, skills and knowledge. Possess excellent communication skills and have an eye for detail. Flexible to work in any environment as required.

SKILLS

- Familiar in Excel, Advance Excel, Word, Power Point and other internet operations.
- Basic Knowledge of Tally ERP9 and Tally prime

PERSONAL DETAIL

Date of Birth: 14/11/2002
Father's Name: Devendar Singh
Mother's Name: Renu Singh
Marital Status: Unmarried Linguistic proficiency: ENGLISH, HINDI
ADDRESS: 37/3 RAJENDRA PALLY, HELLABORTALA, BAGUIATI, KOLKATA: 700059
HOBBIES: Listing music, travelling and cooking