

ADV. BHUWANESHWARI C. MORE.

Contact No: - 7774954722, Email id: - bhuwaneshwarimore@gmail.com

(Registered Advocate Enrolled with Bar Council of
Maharashtra & Goa)

Professional Summary

Experienced advocate with expertise in contract drafting, legal documentation, and day-to-day case management. Skilled in scrutinizing documents, managing tasks under pressure, and meeting tight deadlines. Strong organizational and communication skills, committed to upholding legal standards. Proficient in both remote and office environments, highly detail-oriented, and driven to achieve outstanding results.

Education

- **BLS. LLB (2016 – 2021)**

Passed with First Class from Nari Gursahani Law College, Mumbai University.

- **Master of Laws (LLM) in Intellectual Property Rights & Information Technology (2021 – 2024)**

Chembur Karnataka College of Law, Mumbai University

- **Diploma in Cyber Law (2019)**

Asian School of Cyber Law.

Work Experience

Office of Controller General of Patents, Designs & Trademarks, Mumbai

Co-ordinator (Law) – June 2023 – April 2024

- **Copyright Section (Copyright Examiner) (June 2023 – August 2023)**
 - Conducted comprehensive examinations of all applications submitted for copyright registration.
 - Thoroughly scrutinized copyright applications and No Objection Certificates (NOC), ensuring their accuracy and completeness before forwarding them to the designated officers for further processing.
- **Top Opposition Section (September 2023 – November 2023)**
 - Scrutinized opposition files and managed files for hearing officers.
 - Organized hearings before Hearing Officers and prepared day-wise Cause List.
 - Scrutinized applications for the Trade Mark Registry (TMR).
- **PARM Section (November 2023 – December 2023)**
 - Managed operations related to the PARM Section under the guidance of the Section Incharge.
 - Ensured all tasks were executed with precision and adherence to departmental standards.
- **Madrid Section – (Trademark Examiner) (January 2024 – April 2024)**
 - Examined and processed all international applications for trademark registration with thorough attention to detail.
 - Managed and responded to pertinent emails, ensuring timely and effective communication.
 - Handled the issuance and service of TM 5, TM 6, Provisional Refusals, etc and other related documents, maintaining high standards of accuracy and efficiency.

Legal Associate (Mumbai, Navi Mumbai - Maharashtra)

June 2021 - May 2023 & May 2024 – Present

- Experience in drafting & registration of Legal Documents such as MOU, Will, Partnership deeds, Trademark, Mortgage, Sale, Indemnity Bond, Power of Attorney, Leave & License, Revocation, drafting of Legal Opinions, etc.
- Researching and Drafting of legal paperwork such as pleadings, contracts, briefs, etc.
- Dealing with cases of NIA 138, Matrimonial cases, Succession, Property matters, MACT, Co-operative, etc.
- Reviewing and maintaining records of court cases.
- Managed a team of 12-15 members, including legal associates, in the successful execution of trust elections.

Internship Experience

Senior Advocate, Karjat Court *June 2019 – May 2021*

Assisted with research, document drafting, and case preparation, focusing on property, matrimonial, Succession, etc and various other matters.

SAMA Lok Adalat (Case Manager) *May 2020*

Managed Online Dispute Resolution cases and client interactions.

Core Competencies

- Legal Drafting, Document Scrutiny, Research.
- Team Leadership, Case Management, Document Scrutiny.
- Effective Communication & Team Management.
- MS Office, English & Marathi Typing
- Documentation, Court procedures.

Achievements & Activities

- Led a team of 12-15 members in organizing and conducting a smooth and transparent Trust election, ensuring legal and ethical compliance through effective communication with trustees, officials, and voters. Demonstrated strong leadership in task delegation, coordination, and maintaining professionalism throughout the process (2022).
- Collaborated with the Hon'ble Judiciary of Thane District Court and Charity Commissioner Advocates Bar Associations, along with the Secretary of District Legal Service Centre and Charity Commissioner of Maharashtra, to ensure their first-ever participation in the event in Maharashtra.
- Participated in the International Scientific and Practical Students Conference (Moscow State Law University).