

# ANKIT APOORVA

## INTELLECTUAL PROPERTY ASSOCIATE

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## PROFESSIONAL SUMMARY

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I am a dedicated **Intellectual Property Associate** with almost a year of experience in Intellectual Property Rights. Proficient in conducting trademark searches, managing IP portfolios, drafting legal documents, and handling IP prosecution. Skilled at **leading IPR hearings, conducting comprehensive legal research, and providing valuable advice to clients. Possess strong expertise in IP due diligence, international trademark procedures.**

## WORK HISTORY

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### BIZRIGHTS IP PARTNERS LLP (ON -SITE)

INTELLECTUAL PROPERTY ASSOCIATE | February 2024- June 2024

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- **Led intellectual property rights hearings**, leveraging strong legal acumen to achieve efficient and favorable outcomes in complex cases.
- **Conducted thorough trademark searches** to assess the availability and registrability of trademarks, analyzing potential conflicts to offer clients strategic and well-informed recommendations.
- **Performed in-depth legal research on intellectual property matters**, providing critical support for litigation strategies. Advised clients on potential risks, opportunities, and best approaches to IP prosecution.
- **Managed and monitored clients' intellectual property portfolios**, overseeing the entire lifecycle of their IP assets. Tracked deadlines, renewals, and ensured timely responses to all official correspondence to maintain robust protection of their rights.
- **Drafted comprehensive replies to Examiner's Reports**, addressing objections with compelling arguments and detailed clarifications, successfully overcoming refusals and securing trademark registrations.
- **Participated in intellectual property due diligence**, evaluating IP portfolios for mergers, acquisitions, and other transactions. Analyzed the strength, validity, and potential risks of IP assets to provide clients with actionable insights for decision-making.
- **Drafted and issued legal notices and cease & desist letters** in cases of trademark infringement or unauthorized use, actively enforcing clients' intellectual property rights and preventing further violations.
- **Conducted international trademark searches**, evaluating the availability of marks across multiple jurisdictions. Performed due diligence on prospective trademarks to assess risks and opportunities in international filings.
- **Acquired a strong understanding of international trademark procedures**, offering strategic advice on trademark filings and global brand protection. Gained insight into design and trademark infringement through comparative legal analysis.
- **Managed the entire trademark application process**, from initial filing to successful registration. Conducted conflict assessments, performed searches, and drafted detailed responses to office actions to navigate complex registration requirements.

## **LEGAL SPECS (REMOTE)**

**IP INTERN | November 2023- December 2023**

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- Conducted research on case laws, case studies, and case commentaries related to IP.
- Analyzed and summarized key legal precedents and judgments.
- Authored articles on Intellectual Property Rights (IPR) and sports law.
- Explored and traced the connections between WIPO's role and its impact in India.
- Prepared legal notices, cease and desist letters, and non-disclosure agreements (NDAs).
- Conducted searches related to Intellectual Property (IP) in India.
- Analyzed and assessed brand trademarks and their compliance with IP laws.

## **LEGAL SPECS (REMOTE)**

**LABOUR LAW INTERN | November 2023- December 2023**

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- Authored articles and blog posts on labor law matters, demonstrating the ability to communicate valuable insights.
- Conducted in-depth case studies to illustrate the practical application of labor law principles.
- Worked in various content creation capacities, including drafting and editing legal content.
- Assisted in researching and preparing case comments and legal briefs, contributing to detailed legal analysis.

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## **CIVIL COURT- KATIHAR (ON-SITE)**

**LEGAL INTERN | June 2022- August 2022**

- Performed extensive research on the Code of Civil Procedure (CPC) including:
- Identified and analyzed the roles and responsibilities of parties involved in a suit.
- Understood the procedures for issuing and serving summons.
- Learned the requirements for drafting and filing a plaint.
- Gained insights into the process of filing and responding to written statements.
- Studied the rules and procedures for requesting and granting adjournments.
- Understood the grounds and processes for seeking temporary injunctions
- Prepared legal notices related to divorce proceedings
- Drafted notices under Section 138 of the Negotiable Instruments Act (cheque bounce cases).
- Attended City Civil and Criminal Courts
- Gained familiarity with basic legal terminology and concepts.

## EDUCATION DETAILS :

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**Bachelor of Arts and Bachelor of Legislative Law (B.A.LL.B)**

**Aug 2018 - Aug 2023**

**University of Calcutta**

### **Graduated with an SGPA of 7.56**

- Specialized in Intellectual Property Law, gaining a solid foundation in key IP concepts and practices.
- Authored several articles on Intellectual Property Law topics, showcasing expertise and contributing to the academic discourse.
- Engaged in rigorous coursework and practical projects, developing a comprehensive understanding of IP law and its applications.
- Actively participated in seminars and workshops related to IP law, further enhancing knowledge and professional skills.

## ADDITIONAL CERTIFICATIONS:

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- **Intellectual Property Certification**
- Issuing Organization: MindLuster
- Year Earned: 2023
- **Search Engine Optimization (SEO) with Squarespace**
- Issuing Organization: Coursera
- Year Earned: 2023
- **Emotional Intelligence**
- Issuing Organization: MindLuster
- Year Earned: 2023
- **Create a Lead Generation Messenger Chatbot using Chatfuel**
- Issuing Organization: Coursera
- Year Earned: 2023
- **Indian Partnership Act**
- Issuing Organization: The LAW Learners
- Year Earned: 2023
- **Introduction to Dark Web, Anonymity, and Cryptocurrency**
- Issuing Organization: EC-Council
- Year Earned: 2023
- **Law and Justice in a Globalizing World**
- Issuing Organization: upGrad
- Year Earned: 2023

## SKILLS :

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- Trademark Analysis & Research
- IP Due Diligence & Portfolio Management
- Legal Research, Drafting & Document Preparation
- Hearing Management & Litigation Support
- International Trademark Filing & Procedures
- IP India Procedures & Trademark Prosecution
- Office Action Responses & Opposition Proceedings
- Brand Protection, Monitoring & Maintenance
- Trademark Registration, Clearance & Renewals
- Copyright & Intellectual Property Law
- Case & Legal Analysis
- Legal Notice Drafting & Filing
- Client Engagement & Issue Resolution
- Team Collaboration & Mentorship
- Work Planning, Prioritization & Time Management
- Multitasking & Problem Solving
- Adaptability, Flexibility & Attention to Detail
- Professionalism, Courteous Conduct & Quality Control
- MS Office & Technical Proficiency
- Document Organization & Filing
- Deadline Tracking & Monitoring

## LANGUAGES:

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- English
- Hindi
- Bengali
- Bhojpuri

## DECLARATION:

**I hereby declare that the above information provided by me is true to the best of my knowledge and belief. I take full responsibility for the accuracy of the details mentioned and will provide supporting documents whenever required.**

**ANKIT APOORVA**