

Ashmita Chakraborty

BA LLB GRADUATE 2024

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OBJECTIVE

My aspiration is to pursue a profession in the legal field by gaining the most comprehensive knowledge of the law and mastering effective techniques to enhance my performance.

SKILLS

- Agreement Drafting
- Creative Writing (Intermediate)
- Non-Disclosure Agreement
- Lease Agreement
- Services Agreement
- The ability to work independently and as part of a team.
- Team work
- Legal Research
- Microsoft Office
- Communication Skills

INTERNSHIP

Legal Intern

Puri & Rajput Advocates and Consultant's *Aug 2020 - Sep 2020*

The summer internship allowed me to get experience as a new legal intern and learn the basics of drafting written statements, defence statements, and petitions.

Legal Intern

West Bengal's State Legal Services Authority. *Mar 2022 - Jun 2022*

As a legal intern at the DLSA we were given the opportunity to participate in numerous workshops, and commercial mediation, family mediation sessions. Along with that we attended court proceedings, jail visits, correction home visits, and volunteered for legal awareness campaign.

Freelance Intern

Linking Legal *May 2023 - May 2024*

As a freelance intern, my primary responsibilities were managing the project's database, evaluating agreements, and doing compliance duties.

Legal Intern

Alipore Police Court Kolkata *Mar 2024 - Jun 2024*

I had the opportunity to assist in drafting bail application, matrimonial suits, and lease agreement and gift deed. Along with administrative responsibilities, I also had the opportunity to learn how court matters are handled.

Legal Intern

Schneider Electric PVT Ltd *Jul 2024 - Aug 2024*

As a legal intern, my tasks and obligations included examining contracts, evaluating tenders, and conducting legal research on issues involving arbitration and infringement. Additionally, I had to conduct research on the organization's business matters and its area of activity with respect to protecting the company's intellectual property rights. Furthermore, I also helped create content for the company portal's newsletter.

EDUCATION

B.A L.L.B

Jogesh Chandra Chaudhari Law College *Jun 2019 - Aug 2024*

LLB Graduate with SGPA - 8.09

3rd place in the batch for distinction in the third year.

● Senior School Certificate Examination

Kendriya Vidyalaya No2 Ishapore *Apr 2017 - May 2018*

- Senior School Certificate Examination
- Percentage: 71.8

● AISSE

Kendriya Vidyalaya No 2 Ishapore *Apr 2015 - May 2016*

- AISSE
- CGPA: 8.6

CERTIFICATION

Certificate Course In Introduction To Legal Drafting : Contracts , Petitions, Opinions & Articles

Law Sikho *2023-03-03*

The course has been successfully completed.

EXTRA CURRICULAR ACTIVITIES

Runners Up - June 2015

School Level *2015-06-17*

- Runners - up in the 2015 Regional Youth Parliament competition (at the school level)

Merited Based on the Best Speaker's Criterion - PNB 2018

- Participant in the 2018 PNB Debate Competition, and obtained merit according to the best speaker's criterion.

Volunteer - Jogesh Chandra Chaudhari Law College - Sep 2020

- Volunteered to help organise events for the campus debating society.

Participation - Dr. Adish Aggarwal Law Chambers - Oct 2020

- Participated in the Dr. Adish Aggarwal Law Chambers article writing competition.

Participation - Symbiosis Law School - June 2022

- Took part in the Symbhav Judgement writing competition held by the Symbiosis Law School in 2022.

2nd Runner UP - Lucknow University 2022

- Participated in the 2nd National Article Writing Competition held by the University Of Lucknow in 2022.

LANGUAGE

English

Bengali

Hindi