

Ryan Maitra - Resume

Ryan Maitra

Lawyer [BA-LLB] | AIBE & WB Bar Council Enrolled

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Objective

A highly motivated BA-LLB graduate eager to apply legal knowledge and analytical skills in a dynamic professional environment. Committed to contributing effectively through expertise in legal drafting, research, and client consultation while continuously expanding practical experience and advancing a career in the legal field.

Work Experience

Legal Associate

FastInfo Experts LLP | February 2025 - Present

- Provided legal counsel to clients on consumer, criminal, and civil matters, assessing case applicability and guiding them through filing procedures in courts and forums.
- Managed the filing of cybercrime complaints through the Cybercrime portal and facilitated consumer dispute resolutions via the E-Daakhil portal.
- Drafted, reviewed, and finalized case-related documents, ensuring accuracy, compliance, and timely submission.
- Prepared daily productivity, status, and audit reports to support management in monitoring case progress and operational efficiency.
- Monitored and addressed escalations, coordinating with senior departments to facilitate effective

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issue resolution and client satisfaction.

Junior Lawyer

Practiced in the Calcutta High Court | December 2022 - January 2025

- Conducted extensive legal research and drafted pleadings, contracts, and memoranda to support litigation and advisory matters.
- Assisted in prosecution matters, including the preparation and filing of civil applications and legal submissions.
- Appeared before the Calcutta High Court and Alipore District & Sessions Court as a junior advocate, providing litigation support to senior counsel.
- Engaged in client consultations under supervision, analyzing legal issues and assisting in case strategy development.
- Researched and compiled detailed case summaries on corporate and civil law, interpreting statutes and judicial precedents.

Internships

Legal Intern

Advocate Kaushik Gupta, Calcutta High Court | June 2022 - July 2022

- Gained hands-on experience in Company Law and Intellectual Property Law, assisting in legal research and case strategy development.
- Drafted and reviewed legal documents, including contracts, affidavits, cease-and-desist notices, and petitions.
- Conducted trademark availability searches and assisted in preparing trademark registration applications.
- Researched trademark and copyright infringement cases, preparing legal opinions and case summaries.

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- Assisted in due diligence for corporate clients, reviewing agreements, regulatory filings, and compliance reports.
- Attended court hearings and documented legal arguments and judicial observations to assist in case preparation.

Legal Intern

DL Purohit Chambers (Remote) | July 2022 - October 2022

- Worked closely with Advocate Lokeshwar Krishna Purohit, handling civil and criminal matters.
- Drafted and reviewed legal notices, contracts, and pleadings for litigation and dispute resolution.
- Assisted in filing applications and drafting submissions for consumer disputes and criminal cases.
- Conducted research on precedents and statutory interpretations using Manupatra, SCC Online, and LexisNexis.
- Participated in client consultations, preparing case briefs and advisory notes for senior counsel.
- Researched corporate governance and regulatory compliance matters, contributing to advisory reports.
- Gained exposure to alternative dispute resolution (ADR) mechanisms, drafting settlement agreements and mediation briefs.

Education

- Bachelor of Law (BA-LLB)

Heritage Law College, Calcutta University, 2022 | Percentage: 71%

- Higher Secondary (WBCHSE)

Patha Bhavan, 2017 | Percentage: 69%

- Secondary (WBBSE)

South Point High School, 2015 | Percentage: 70%

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Skills

- Strong legal research and analytical skills
- Proficient in drafting legal documents
- Exceptional written and verbal communication skills, ensuring clarity in legal documentation and client interactions
- Knowledge of Indian Contract Law, Criminal Law, and Corporate Law
- Skilled in legal research tools such as Manupatra and SCC Online, along with proficiency in MS Office for documentation and case management

Languages

- English (Fluent)
- Bengali (Fluent)
- Hindi (Fluent)

Publications

- Published an article in the Rabindra Bharati Journal of Economics titled "Issues in Environment Protection in the Light of International Investments."