

Ryan Maitra
Lawyer [BA-LLB]
AIBE & WB BAR COUNCIL ENROLLED
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A highly motivated BA-LLB graduate eager to apply my legal knowledge and analytical skills in a dynamic professional environment. Committed to contributing effectively through expertise in legal drafting, research, and client consultation while continuously expanding my practical experience and advancing my career in the legal field.

WORK EXPERIENCE

FastInfo Experts LLP – Legal Associate

February 2025 – Present

- Provided legal counsel to clients on consumer, criminal, and civil matters, assessing case applicability and guiding them through filing procedures in courts and forums.
- Managed the filing of cybercrime complaints through the Cybercrime portal and facilitated consumer dispute resolutions via the E-Daakhil portal.
- Drafted, reviewed, and finalized case-related documents in accordance with client instructions, ensuring accuracy, compliance, and timely submission.
- Prepared daily productivity, status, and audit reports to support management in monitoring case progress and operational efficiency.
- Monitored and addressed escalations, coordinating with senior departments to facilitate effective issue resolution and client satisfaction.

Junior Lawyer – Practiced in the Calcutta High Court

December 2022 – January 2025

- Conducted extensive legal research and drafted pleadings, contracts, and memoranda to support litigation and advisory matters.
- Assisted in prosecution matters, including the preparation and filing of civil applications and legal submissions.
- Appeared before the Calcutta High Court and Alipore District & Sessions Court as a junior advocate, providing litigation support to senior counsel.
- Engaged in client consultations under supervision, analyzing legal issues and assisting in case strategy development.
- Researched and compiled detailed case summaries on corporate and civil law, interpreting statutes and judicial precedents.

INTERNSHIPS

Legal Intern | Advocate Kaushik Gupta, Calcutta High Court

June 2022 – July 2022

- Gained hands-on experience in Company Law and Intellectual Property Law, assisting in legal research and case strategy development.
- Drafted and reviewed legal documents, including contracts, affidavits, cease-and-desist notices, and petitions.
- Conducted trademark availability searches and assisted in preparing trademark registration applications.
- Researched trademark and copyright infringement cases, preparing legal opinions and case summaries.
- Assisted in due diligence for corporate clients, reviewing agreements, regulatory filings, and compliance reports.
- Attended court hearings and took notes on legal arguments and judicial observations to assist in case preparation.

Legal Intern | DL Purohit Chambers (Remote)

July 2022 – October 2022 (Remote)

- Worked closely with Advocate Lokeshwar Krishna Purohit, handling civil and criminal matters.
- Drafted and reviewed legal notices, contracts, and pleadings for litigation and dispute resolution.
- Assisted in filing applications and drafting submissions for consumer disputes and criminal cases.
- Conducted research on precedents and statutory interpretations using Manupatra, SCC Online, and LexisNexis.
- Participated in client consultations, preparing case briefs and advisory notes for senior counsel.
- Researched corporate governance and regulatory compliance matters, contributing to advisory reports.
- Gained exposure to alternative dispute resolution (ADR) mechanisms, drafting settlement agreements and mediation briefs.

EDUCATION

- **Bachelor of Law (BA-LLB)**
Heritage Law College, Calcutta University, 2022 | Percentage: 71%
- **Higher Secondary, WBCHSE**
Patha Bhavan, 2017 | Percentage: 69%
- **Secondary, WBBSE**
South Point High School, 2015 | Percentage: 70%

SKILLS

- Strong legal research and analytical skills
- Proficient in drafting legal documents
- Exceptional written and verbal communication skills, ensuring clarity in legal documentation and client interactions
- Knowledge of Indian Contract Law, Criminal Law, and Corporate Law
- Skilled in legal research tools such as Manupatra and SCC Online, along with proficiency in MS Office for documentation and case management

LANGUAGES

English, Bengali, Hindi

PUBLICATIONS

Published an article on “Rabindra Bharati Journal of Economics” titled “Issues in Environment Protection in the Light of International Investments”