




Sneha Saha

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A highly motivated legal professional pursuing LLM in Intellectual Property Rights, with hands-on experience in litigation support, legal research, contract review, and intellectual property matters. Interested to seek and leverage my academic training and internship experience in a dynamic legal associate role.

Dear Hiring Committee,

I am writing to express my interest in the Legal Associate position. As a recent graduate of Amity Law School Kolkata with a B.A. LL.B (Hons.) and currently pursuing an LL.M. in Intellectual Property Rights from NMIMS Kirit P. Mehta School of Law, I bring a strong foundation in legal principles, complemented by practical experience gained through diverse internships at reputed law firms and legal organizations.

Throughout my internships, I have had the opportunity to work on a wide range of legal matters including data breach analysis, contract review, intellectual property rights, legal research, and litigation support. My recent experience with Legal O2 Pvt. Ltd. in the Data Breach team enhanced my document review and teamwork capabilities using tools such as Canopy and Relativity. I also gained valuable insights into trademark law, arbitration, consumer protection, and criminal law during my time at firms like Fox Mandal, Ayin Company, and S. Bhambri & Associates.

I am confident that my academic background, practical experience, and commitment to legal excellence make me a candidate to contribute meaningfully to your practice. Enclosed is my comprehensive CV that details my experience and vision. Thank you for considering my application.

Yours sincerely

Sneha Saha

Education Qualification

LL.M. in Intellectual Property Rights

Kirit P. Mehta School of Law, NMIMS University

2024 – Present | CGPA: 7.36 (1st Semester)

BA.LL.B (Hons.)

Amity Law School Kolkata, Amity University Kolkata

2018 – 2023 | CGPA: 7.62

Class XII (ISC)

Carmel School

2018 | CGPA: 7.41

Class X (ICSE)

Carmel School

2016 | CGPA: 8.42

Internship Experience

Legal Associate

Legal O2 Pvt. Ltd. / March – April 2024

Mentor: Tanmoy Sukul – Data Breach Team

- Reviewed legal documents on platforms like Canopy and Relativity
- Assisted in data breach and contract law matters
- Worked collaboratively with the team to complete assigned tasks efficiently

Legal Intern

Fox Mandal & Associates / February 2023

Mentor: Advocate Biswajit Mukherjee

- Conducted legal research on national trademark laws and IP regulations.
- Performed public searches and checked trademark application status.
- Attended hearings at the Calcutta High Court for arbitration case.
- Drafted case briefs on Section 379, 504, 506 of Indian Penal Code, 1860 and researched on Section 33 of Trademark, Section 169 of Companies Act and case law on Arbitration and Conciliation Act.

Legal Intern

Ayin Company, Calcutta High Court / July – August 2022

Mentor: Advocate Naresh Balodia

- Attended proceedings in Calcutta High Court, Alipore Court, City Court, and NCLT for cases on land dispute,
- Conducted case studies and legal research on Arbitration Act, IPC, TPA, and land laws.

Legal Intern

Kokan Kala Va Shikshan Vikas Sanstha (NGO) / August – September 2021

Mentor: Dayanand Kubal

- Participated in legal awareness activities and fundraising initiatives.
- Submitted legal blog named as ‘Is Begging a good cause for beggars?’ for the NGO’s online platform.

Legal Intern

S. Bhambri & Associates (Advocates) / May – June 2021

Mentor: Sofia Bhambri

- Drafted legal notices related to rent agreements and cheque dishonor Section 138 of the Negotiable Instrument Act.
- Researched cases under IPC for Section 498A and drafted power of attorney for a registered trademark.
- Authored and published a legal article on their website.

Legal Intern

Alipore District Court, Calcutta / June – July 2019

Mentor: Advocate Kanchan Chowdhury

- Attended court proceedings and assisted in preparing case briefs

Publications

- “Magisterial Inquiry in Respect of Custodial Death and Rape: Reasons and Requirements” – Published on E-Justice India
- “Human Rights Violation – A Curse to Humanity” – Published on Advocate Sofia Bhambri’s website.

Achievements & Workshops

- National Seminar on Human Rights and Administration of Justice.
- Webinar on Practical Aspects of Arbitration and Drafting by Advocate Sofia Bhambri.
- Workshop on Consumer Protection and Litigation.

- Online Workshop on IPR, Patents, and Design Filing.
 - Participant in IP Awareness Training under National Intellectual Property Awareness Mission.
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Languages

- English – Proficient
 - Hindi – Fluent
 - Bengali – Fluent
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Bar Enrolment

- Enrolled in Calcutta High Court, 2024
 - Cleared All India Bar Exam (AIBE 19), 2025
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Technical Skills

- Legal platforms for Data Breach: Canopy, Relativity
- MS Office Suite (Word, Excel, PowerPoint)
- Document review and case management

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I bear the responsibility for the correctness of the above-mentioned particulars.

sneha saha

Signature