

SHREYA GANDHI

Legal Associate

shreyagandhi2000@gmail.com | 9619939263 | www.linkedin.com/in/shreyagandhi06/

Career Objective

Legal Associate with a focus on Intellectual Property and Corporate Law, particularly in trademark registration and IP protection. Skilled in managing real estate transactions and contract negotiations, delivering precise legal documentation. Offers strategic legal advice to clients, enhancing business outcomes through customized solutions.

Work Experience

Legal Associate M M Legal Associates

Dec 2024 - Current

- Advised clients on trademark-related legal matters and business transactions.
- Managed comprehensive trademark portfolio, ensuring robust intellectual property protection.
- Conducted due diligence for corporate transactions, producing detailed analytical reports.
- Drafted, reviewed, and vetted diverse legal transactional documents, including contracts, agreements and letters.

Associate NRA LAW LLP

Aug 2023 - Nov 2024

- Drafted Trademark Applications, Prepared Opposition documents, Appeared for TLA Hearings, Assisted in Opposition Hearing, Trained 5 interns
- Organised and maintained a calendar of court dates, filing deadlines, and meetings to uphold commitments and avoid delays
- Participated in client meetings, taking detailed notes and providing input on legal matters as required
- Coordinated with external counsel and other professionals to ensure comprehensive representation for clients

Legal Intern NRA LAW LLP

Jun 2023 - Jul 2023

- Drafted Trademark Applications and prepared necessary documents to effectively respond to reports

Legal Intern Dewani Associates

Jun 2022 - Aug 2022

- Assisted in drafting Applications and Written Submissions
 - Assisted in hearings at Family Court, High Court
 - Developed concise case summaries
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Education

L.L.M | Intellectual Property Law

Mumbai University

Pursuing

L.L.B

Jitendra Chauhan College of Law

M.com

Mumbai University

Skills

- Due diligence
- Contract drafting
- Client communication
- Legal document review
- Commercial real estate
- Trademark management