

SWASTIK POLLEY

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Education

Amity University | Kolkata | 2024-2025

Master of Laws (LLM) (Business Law)

Currently pursuing the course (Waiting for the final result)

Techno India University | Kolkata | 2021-2024

Bachelor of Laws (LLB)

Graduated with 8.45 (CGPA)

Narasinha Dutta College, Under University Of Calcutta | Howrah | 2018-2021

Bachelor of Commerce (B.com) (Honours)

Graduated With 6.68 (CGPA)

Hindu School | Kolkata | 2016-2018

Higher Secondary Examination (WBCHSE)

Completed the course with 70.8%

Sri Ramkrishna Sikshalaya | Howrah | 2006-2016

Secondary Examination (WBBSE)

Completed the course with 65.3%

Internship Experience

Under: Advocate Sougata Koley | Howrah Judges' Court | Feb 2024

- Drafted sale deeds, gift deeds, mortgage deeds, leases, leave and license agreements, and deeds of transfer.
- Assisted in preparing motions and trials, and attended court proceedings.
- Observed bail proceedings under Sections 436, 437, 438 of CrPC.
- Gained practical experience in property registration processes at ADSR and DSR II, Howrah.
- Learned legal procedures under Section 138 of the Negotiable Instruments Act.

Under: Advocate Saswati Sharma | Alipore Judges' Court | Aug 2023 & Jan–Feb 2023

- Drafted legal documents including pleadings and conveyances.
- Learned about temporary injunctions under Order 39 Rule 1 CPC and partnership disputes.
- Observed and maintained case records and archives.

- Studied court hierarchy and property registration procedures.

District Legal Services Authority, Howrah | Aug 2022

- Assisted in ADR and mediation processes.
- Supported legal aid camps and National Lok Adalat proceedings.
- Visited Howrah Correctional Home to provide psychological assistance.

Curricular Activities

- Visited to the Supreme Court of India as educational excursion.
- Visited Dum Dum Central Correctional Home.
- Attended Legal Aid Camp at Domjur and Amta Redlight Areas.
- Attended the seminar on "CYBER CRIME & ITS PREVENTION".
- Participated in "NATIONAL LOK ADALAT" as on August 2022.
- Attended "IPR Seminar - Dimension and Implications in Contemporary World".
- Attended the Seminar on "GENDER EQUALITY".
- Attended the Seminar on "Health Law: Issues and Challenges".

Skills

- Microsoft Word
- Microsoft PowerPoint
- Microsoft Excel

Languages Known

- Bengali
- Hindi
- English

Hobbies

- Playing Cricket
- Travelling
- Swimming
- Reading books, automobile magazines

Additional Information

Motivated legal professional with hands-on experience in civil and criminal legal procedures. Skilled in legal drafting, research, property documentation, and court procedures. Strong understanding of alternative dispute resolution and legal aid processes. Committed to continuous learning and professional growth.