

Harshita Khatuwal

B.A. LLB

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OBJECTIVE

- To make a mark in the field of Law for all round growth, working with diligence and put the best efforts.
- To work for a Cyber Law organization which provide me the opportunity to improve my skills and knowledge to growth along with the organization objectives.
- Highly focused, confident and dedicated and committed Associate Lawyer with strong sense of values, passion for the truth and thirst for justice seeks to establish a career with a major law firm.

EXPERIENCE

- Trademark Associate at ABC IP (ABC Registration Services), Delhi from 8th November, 2021 till Present
- Legal Associate at AB Law Partners, Janakpuri from 8th September, 2021 till 7th November, 2021
- Internship with Mrs. Nishtha Chawla, Advocate, Dwarka District Court from 18th July, 2019 till 20th March, 2020
- Internship with Ms. Harpreet Kaur, Advocate, Saket District Court from 2nd July, 2018 till 31st October, 2018
- Internship in Shardul Amarchand Mangaldas & Co, Delhi from 11th June, 2018 till 22nd June, 2018.

EDUCATION

- Online Certificate Course in Intellectual Property Rights from Indian Law Institute (11th April, 2022 to 11th July, 2022)
- Post Graduate Diploma in Cyber Law from Indian Law Institute in 2021
- B.A.LL.B. from Mewar Law Institute in 2020
- 12th Standard from CBSE in 2015 with 89%
- 10th Standard from CBSE in 2013 with 7.2 CGPA

KNOWLEDGE

- Assisted in case work under the supervision of qualified and experienced lawyers.
- Developed a new word flow that improved the efficiency of the client screening.

SKILL

- Drafting trademark application, notice of opposition, counter statement, evidences (Rule 45, Rule 46 & Rule 47)
- Drafting replies to examination reports
- Conducting trademark searches
- Attending TLA and Opposition hearings
- Drafting copyright application and discrepancy reply
- Preparing TM-M & TM-P forms
- Familiarity with court procedures.
- MS Word, MS Excel, MS PowerPoint and other internet application.
- Basic Computer Course from AICT recognizes from Govt.
- Extensive exposure of Tally software.
- Confident and interested in tackling new challenges.
- Inclined towards learning new topics.
- Execute a task within given timelines.
- Problem solving
- Time management

PERSONAL DOSSIER

Father's name : Nand Kishor
Date of Birth : 3rd Aug, 1997
Language Known: English, Hindi
Nationality : Indian

Declaration

I hereby declare that above details are true to the best of my knowledge and belief.

Place: New Delhi

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Date :

Harshita Khatuwal